

**CITY OF UNION
Business Meeting
January 7, 2019**

Regular Business

The meeting was called to order at 6:30 PM on January 7, 2019 by Mayor Larry Solomon.

Pledge of Allegiance

Mayor Solomon led all attendees in the pledge to the flag.

Roll Call

A quorum was present: Mayor Larry Solomon, Commissioner Bryan Miller, Commissioner John Mefford, and Commissioner Eric Dulaney. Commissioner Jeremy Ramage was not present.

Also present:

City Attorney-Greg Voss, Esq.

City Engineer-Barry Burke

City Administrator-David Plummer

City Communications and Operations Director-Melissa Stark Hinkle

City Clerk Donna Wahoff

Approval of Minutes

Mayor Solomon asked for approval of the December 3 meeting minutes. Commissioner Miller moved to approve the December 3, 2018 business meeting minutes. Commissioner Dulaney seconded that motion.

Motion approved 4-0.

Mayor Comments

As this meeting being the first meeting of this administration's second term, Mayor Solomon announced Committee Assignments for the next two years...

- Mayor Pro-Tem. Commissioner John Mefford will serve as the Mayor Pro-Tem.
- Economic Development. Commissioner Ramage will continue to run Economic Development. Mayor Solomon stated that we have referred to this entire function as the Economic Development Committee (EDC) in the past. For this coming term, Economic Development will have two sub-functions.... 1) the EDC which will be the same committee and will operate in the same manner as before; and, 2) the Select Economic Development Team which consists of Commissioner Ramage (leader), Administrator Plummer, Steve Harper, and Mayor Solomon.
- Public Works. Commissioner Dulaney will continue to lead Public Works Team. Over the past two years, he has done a great job in this function and wants to remain in this role. The team (Commissioner Dulaney, Administrator Plummer, Barry Burke, and Director Hinkle) will continue to work in the same manner over the next two years
- Finance. Commissioner Miller will continue to assist Mayor Solomon with managing the city budgets and finances. He is a great asset and the Mayor truly enjoys working with him on this function. Finance Team

members will continue to be Commissioner Miller, Administrator Plummer, Christy Everman, David Baker, and Mayor Solomon.

- Communications and Community Engagement. Commissioner Mefford headed up Communications Committee over the past several years. This function is now evolving into more of a community action or engagement role. This committee is in process of refocusing on new goals and possibly new members for the next two years. Commissioner Mefford and Director Hinkle are the current two key members of this team.

Mayor Solomon moved to legislation section of the agenda to vote on these announcements and swearing in of Elizabeth Barker to serve on the Union/Walton Code Enforcement Board, so Ms. Barker would not have to wait until the end of the meeting to be sworn in. (See City Attorney Report on page 4.)

Financial Reports

Commissioner Miller gave an overview of the monthly budget. Miller noted that the city is on pace with spending for this fiscal year, and that the real estate taxes are at a 99% collection rate, with a 73% collection rate in tangible. He also commented that the city had earned \$14,344.62 in interest for this period.

The Commission reviewed the Budget/Spend Comparison report from through December 31, 2018; and also reviewed bills for payment through December 31. Commissioner Mefford moved to approve the City's monthly financial statement in total. Commissioner Dulaney seconded. **Motion approved 4-0.**

Citizen Comments

Mr. Mike Chambers with Utility Service Partners, Inc. brought forth information regarding a monthly warranty program to cover service lines (water and sewer) between a homeowner's property and the public asset managements. This program would be provided to citizens at no cost to the city, and is an optional participation program, in the manner of an insurance or warranty program purchase. The program only utilizes local contractors and has an A+ rating with the Better Business Bureau and was a BBB Ethics Torch Award winner for outstanding business practices. The program to cover sewer lines runs \$7.75 per month, while water lines are \$5.75 per month, with no deductible or service fees, and no limitations on usage in a year or cycle. Mayor Solomon and the Commissioners thanked him for a nice presentation.

Mr. Randy Lovett of 1810 Whispering Trail followed up with a complaint pertaining to a Recreational Vehicle parked in front of neighboring residence on Whispering Trail. He believes it to be in violation of the city nuisance code. After research by City Staff, it was determined that RV vehicles which are shorter than 26-feet can be parked by homes and on driveways, as long as they are parked on concrete structures, and are not actively being inhabited. The vehicle in question on Whispering Trail appears to be much longer than 26-feet, and it has been referred to the Boone County Enforcement Division in violation of the subdivision code of the Boone County Planning Commission. The City Nuisance code does not provide an avenue for enforcement in this case. Mr. Lovett requested that the city consider changing or amending this ordinance to be more in line with the restrictions placed on RV's by Walton and Florence.

Mayor Solomon asked City Staff and Attorney Voss to review the current ordinance and bring forth recommendations to the next commission meeting for action.

Economic Development

Steve Harper provided an update on the Boone County Planning Commission meetings. Harper advised that Boone County is looking at changing and defining Body Art Facilities (i.e. Tattoo/piercing establishments) in the commercial and Florence Main Street Zones. Currently, these types of facilities are not addressed in the code, and they cannot be prohibited, as they have been ruled by the courts to be protected by Free Speech guidelines. He noted that once these definitions are established, then the types of areas these facilities can be in will be set and approved in the zoning codes.

Administrator Plummer updated the commission on behalf of Commissioner Ramage. Gresham, Smith and Partners (GSP) should have their final report ready next week, and will be presented to the EDC Meeting on January 16 for initial review.

Plummer also updated that work on the Kroger Out-lot locations is behind schedule about four months at this point, citing weather as a contributing factor to the delays. He also updated on the new Kroger Supply Chain Center that will be going into the old Kroger Store location, noting that Mayor Solomon and City Staff had toured the facility. This facility will begin to supply pickup orders to the NKY area Walgreens for grocery pickup, with plans to increase and expand the service to area Kroger grocery locations in the near future. Work has been progressing on the facility, and the majority of the work is expected to be completed by early February. Kroger promised that the parking lot will be repaved and some exterior finish work will be completed once warmer weather is upon us.

Public Works

Commissioner Dulaney began his report by advising there were no state highway updates of note, as the construction season has slowed down now for winter. Work does continue, but the major construction will be hampered by the winter weather and cold for the next couple of months.

Engineer Burke updated on the bridges at Clarkston Lane and Gunpowder which are in need of repair in 2019. He brought forth at PWC proposal to recommend the hiring of a specialty geo-technical firm to review the KYTC Bridge reports and the proposal by GSI for repairs to these bridges to ensure the best repair options are being undertaken, and all options are being considered. Burke felt this review may identify areas where cost savings will be able to be utilized through other technologies or specific recommendations included when bid documents are created. He felt strongly that a specialist in bridge design and repair would be advised to ensure these bridges remain safe and are repaired in a cost-effective and structurally-recommended manner. Commissioner Dulaney moved to approve the expenditure of up to \$1,500 for the hiring of a specialty geo-technical advisory firm to review the proposals for the repairs to the Clarkston and Gunpowder Bridges. Commissioner Mefford seconded. **Motion passed, 4-0.**

Communications/Office Operations Report

Director Hinkle reported that Breakfast With Santa was well attended with more than 300 attendees at the event. A full pickup truck load of donations was collected and presented on behalf of the City to the Boone County Animal Shelter from this event.

Hinkle also confirmed the dates and times of the 2019 City Events. The City Easter Egg Hunt will be on Saturday, April 20 at Union Presbyterian Church. The Union Celebrates America will be on Friday, June 28 at the DelMonde Heating building (the former Union Fire Department building on Old Union Road). Breakfast With Santa will be held on Saturday, December 7 at the Union Fire Protection District.

City Administrator Report

Administrator Plummer updated on the lighting project for the Traemore Subdivision, and noted that the city is in negotiations with Drees Company to provide a cost-effective lighting solution with them for this new location, working alongside Duke Energy to identify areas where money can be saved, yet quality lighting can still be maintained which will also be true to the look and design of the subdivision. He will continue to report on this project as it moves forward.

Plummer presented design proposals and bid drawings for the renovation of the Union City Building to the Commission. These documents, prepared by contract with Complete Structural Partners, outline specific requests and requirements for construction and renovation of the building to be more space efficient and improve citizen service. Plummer requested permission to take this item to public bid as soon as possible. Commissioner Mefford made a motion to present the plans and specifications for the renovation of the Union City Building to public bid. Commissioner Miller seconded. **Motion approved, 4-0.**

City Attorney Report

Legislation: Ordinances/Municipal Orders/ Resolutions (prepared by Attorney Greg D. Voss)

Resolutions.

None

Municipal Orders

MUNICIPAL ORDER NO. 2018-26 -- A MUNICIPAL ORDER APPOINTING JOHN MEFFORD MAYOR PRO TEM FOR THE CITY OF UNION, KENTUCKY. Commissioner Dulaney moved to approve, Miller Seconded. Motion approved 4-0.

MUNICIPAL ORDER NO. 2019-01 – A MUNICIPAL ORDER APPOINTING ERIC DULANEY TO HAVE SUPERINTENDENCE OVER THE PUBLIC WORKS DEPARTMENT FOR THE CITY OF UNION, KENTUCKY. Commissioner Miller moved to approve, Mefford Seconded. Motion approved 4-0.

MUNICIPAL ORDER NO. 2019-02 – A MUNICIPAL ORDER APPOINTING JOHN MEFFORD TO HAVE SUPERINTENDENCE OVER THE COMMUNICATIONS AND COMMUNITY ENGAGEMENT COMMITTEE ON BEHALF OF THE CITIZENS OF THE CITY OF UNION, KENTUCKY. Commissioner Miller moved to approve, Dulaney Seconded. **Motion approved 4-0.**

MUNICIPAL ORDER NO. 2019-03 – A MUNICIPAL ORDER APPOINTING BRYAN MILLER TO HAVE SUPERINTENDENCE OVER THE FISCAL PLANNING AND THE FINANCE DEPARTMENT FOR THE CITY OF UNION, KENTUCKY. Commissioner Dulaney moved to approve, Mefford Seconded. **Motion approved 4-0.**

MUNICIPAL ORDER NO. 2019-04 – A MUNICIPAL ORDER APPOINTING JEREMY RAMAGE TO HAVE SUPERINTEND-ENCE OVER THE ECONOMIC DEVELOPMENT COMMITTEE ON BEHALF OF THE CITIZENS OF THE CITY OF UNION, KENTUCKY. Commissioner Mefford moved to approve, Dulaney Seconded. **Motion approved 4-0.**

MUNICIPAL ORDER NO. 2019-05 – A MUNICIPAL ORDER APPOINTING ELIZABETH BARKER TO SERVE ON THE UNION/WALTON JOINT CODE ENFORCEMENT BOARD. Commissioner Mefford moved to approve, Miller Seconded. **Motion approved 4-0.**

Mayor Larry Solomon administered the oath of office to Ms. Barker at this time.

MUNICIPAL ORDER NO. 2019-06 – A MUNICIPAL ORDER ADOPTING THE INTERNAL REVENUE SERVICE REVENUE STANDARD MILEAGE REIMBURSEMENT RATE. Commissioner Miller moved to approve, Dulaney Seconded. **Motion approved 4-0.**

Ordinances

None

Announcements

The next meeting will be held on Monday, February 4, 2019 at 6:30 PM.

Adjournment

Motion to adjourn was made by Commissioner Mefford and seconded by Commissioner Dulaney. **Motion carried 4-0.** Meeting adjourned at 7:53 p.m.

APPROVED:

ATTEST:

Larry Solomon, Mayor

Donna Wahoff, City Clerk