

**CITY OF UNION
Business Meeting
December 3, 2018**

Regular Business

The meeting was called to order at 6:30 PM on December 3, 2018 by Mayor Larry Solomon.

Moment Of Silence

Mayor Solomon led all attendees in a moment of silence to recognize the passing of George H.W. Bush, the 41st President of the United States.

Pledge of Allegiance

Mayor Solomon and the senior patrol leader of Boy Scout Troop 702, a guest at the meeting, led all attendees in the pledge to the flag.

Roll Call

A quorum was present: Mayor Larry Solomon, Commissioner Bryan Miller, Commissioner John Mefford, and Commissioner Eric Dulaney. Commissioner Ramage arrived to the meeting at 6:51 p.m.

Also present:

City Attorney-Greg Voss, Esq.

City Engineer-Barry Burke

City Administrator-David Plummer

City Communications and Operations Director-Melissa Stark Hinkle

City Clerk Donna Wahoff

Mayoral Comment

Mayor Solomon recognized the election of the commission, including himself as Mayor, in the November 6 election. The entire slate of members ran unopposed in the election, which Solomon commented that he felt that was a sign of a community endorsement of their leadership of the City. Mayor took a moment to also recognize staff members/city engineer/city attorney in their efforts to help keep the City running smoothly and assist the Commission in continuing to provide service to the citizens of Union.

Approval of Minutes

Mayor Solomon asked for approval of the November 5 meeting minutes. Commissioner Miller moved to approve the November 5, 2018 business meeting minutes. Commissioner Dulaney seconded that motion.

Motion approved 4-0.

Financial Reports

Commissioner Miller gave an overview of the monthly budget. Miller commented that 96% of taxes for 2018 have been collected, with 71% of the tangible taxes also collected this year. The final day to pay taxes is December 31 without penalty and interest. He also added that the city was getting the issue of delinquent

taxes under control and several outstanding delinquent tax bills had either been collected or negotiated to a payment plan to bring the revenue back to the city in a prompt manner. Miller also commented that the city had collected more than \$10,000 in interest in 2018 after a move to a new bank in the area. This bank provided more return on investment of the city's cash reserves than had ever been available in the past.

Commissioner Mefford inquired about the higher than normal number of checks issued back to citizens in the monthly reports. Staff noted this was due in part to homestead exemption claim adjustments and duplicate payments of both a homeowner and mortgage company, with both items being returned to the property owner/company as required by law.

The Commission reviewed the Budget/Spend Comparison report from through November 30, 2018; and also reviewed bills for payment through November 30. Commissioner Dulaney moved to approve the City's monthly financial statement in total. Commissioner Mefford seconded. **Motion approved 4-0.**

Economic Development

Steve Harper provided an update on the Boone County Planning Commission meetings. He noted that there were not many items on the agenda that affect the City of Union, but that the BP at the corner of Mt. Zion and Old Union Road will be rebranded in the spring to a Sunoco location and the branding will include a color change for the building trim from green to blue. He also noted that the Commission approved a zoning adjustment for a new senior living development on Gunpowder Road, which is outside of the city limits, but may affect city traffic.

Administrator Plummer updated the commission on behalf of Commissioner Ramage. Gresham, Smith and Partners (GSP) has been retained to provide advising services on the Union Town Center Plan, and has arranged several meetings with key players and interested parties for the potential development. GSP is working on a draft of their findings and recommendations and should have that to city staff in the next week.

Plummer also updated that work on the Kroger Out-lot locations is behind schedule about four months at this point, citing weather as a contributing factor to the delays.

Public Works

Commissioner Dulaney began his report by advising there were no state highway updates of note, as the construction season has slowed down now for winter. Work does continue, but the major construction will be hampered by the winter weather and cold for the next couple of months.

Dulaney noted that the Boone County Fiscal Court has accepted the bid for work on the Fowlers Creek Sidewalk/Drainage improvement project adjacent to Old Union Road. The bids were lower than anticipated, and the city's share of work was \$57,143.70, based on the accepted bids.

Engineer Burke updated on the 2018 Capital Improvement Plan/Road Repairs. Glenfield is underway, and is about 95% complete, but will have to finish in spring, as the asphalt plants have closed, and the resurfacing will be delayed until they are reopened in spring. (Note: Commissioner Ramage arrived at this point of the meeting agenda-6:51 PM).

Burke and Dulaney also updated on the sidewalk located next to the Union Fire Protection District. This issue has been brought to the UFPD Board and they have tabled that discussion to their Jan. 22 meeting. City representatives are planning to attend this public meeting to follow that discussion and report back to the commission.

Burke also gave a brief overview of the annual Storm Water Pollution Prevention Plan that is required yearly as a co-permittee with SD1. He presented a copy of the report to the commission for approval to submit to SD1 as required by law. The only change of note is that the City no longer owns the Old Fire Station/Community Center, and this property has been removed from the report.

Communications/Office Operations Report

Hinkle reminded the group that Breakfast for Santa is set for Saturday, December 8, from 8:30 to 10:30 AM. Setup will begin at approximately 7:30 AM. 215 have RSVP'd online for this event, and weather is predicted to be good the morning of the event, so a large turnout is expected.

Citizen Comment: Several members of Boy Scout Troop 702 came forward with questions regarding the budget process for the city, along with questions regarding the SWPPP presentation. Members of the group also inquired as to how to volunteer for city events as part of their Citizen and the Community badge requirements. Director Hinkle will communicate with Scoutmaster Eric Jasper to set up volunteer arrangements for the group at upcoming city events.

Mr. Randy Lovett of 1810 Whispering Trail came forward with a complaint regarding a Recreational Vehicle parked in front of a residence on Whispering Trail in violation of city nuisance code. City staff will look into this complaint and take action with the Code Enforcement Officer/Code Enforcement Board as necessary.

City Administrator Report

Administrator Plummer updated a proposal to solicit drawings for improvement to the current City Building. The drawings to proceed to bid are expected to be available shortly after the first of the year for presentation and approval to let to bid at the January or February meeting.

Plummer also updated on the mausoleum at Union Rice Cemetery. The work has been completed, and the exterior appearance has been greatly improved. Several positive comments have been received by staff regarding this improvement. Family members have also been invoiced for the cost of materials as agreed to in negotiation with the city.

Administrator Plummer also tabled the Service Line Warranty Program item to the January meeting.

City Attorney Report

Legislation: Ordinances/Municipal Orders/ Resolutions (prepared by Attorney Greg D. Voss)

Resolutions.

None

Municipal Orders

MUNICIPAL ORDER NO. 2018-25—A MUNICIPAL ORDER RE-APPOINTING BRYAN MILLER TO SERVE AS A REPRESENTATIVE ON THE OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS. Commissioner Mefford moved to approve, Dulaney Seconded. **Motion approved 5-0.**

MUNICIPAL ORDER NO. 2018-26—A MUNICIPAL ORDER APPOINTING JOHN MEFFORD MAYOR PRO TEM FOR THE CITY OF UNION, KENTUCKY. *Item tabled to January 7, 2019.*

Ordinances

ORDINANCE NO. 2018-13--AN ORDINANCE OF THE CITY OF UNION, KENTUCKY ADOPTING THE BOUNDARY MAP PREPARED BY BARRY BURKE, PE, PLS AS THE OFFICIAL MAP OF THE CITY OF UNION, KENTUCKY. Commissioner Miller moved to approve, Dulaney Seconded. **Motion approved 5-0.**

Announcements

The next meeting will be held on Monday, January 7, 2019 at 6:30 PM.

Adjournment

Motion to adjourn was made by Commissioner Dulaney and seconded by Commissioner Mefford. **Motion carried 5-0.** Meeting adjourned at 7:26 p.m.

APPROVED:

ATTEST:

Larry Solomon, Mayor

Donna Wahoff, City Clerk