# CITY OF UNION Public Hearing September 6, 2016

The Hearing was called to order at 6:50 PM by Mayor Larry Solomon.

Mayor Larry Solomon announced the first reading of the Tax Rate Ordinance. A brief discussion was held regarding the taxes and levies for the 2016 City of Union calendar year. No members of the public came forward to speak regarding the issue. Commissioner John Mefford moved to adjourn the public hearing, Commissioner Ken Heil seconded the motion. **Motion passed 3-0.** 

Commissioner Jeremy Ramage was absent for the public hearing.

# CITY OF UNION Special Business Meeting September 6, 2016

#### **Special Business**

The meeting was called to order at 7:00 PM on September 6, 2016 by Mayor Larry Solomon.

#### **Pledge of Allegiance**

Mayor Solomon led all attendees in the pledge to the flag.

#### **Roll Call**

A quorum was present:

Mayor Larry Solomon

Commissioner Ken Heil

Commissioner John Mefford

Commissioner Bryan Miller

Commissioner Jeremy Ramage

#### Also present:

City Attorney-Greg Voss, Esq.

City Administrator-Matthew Dowling

City Clerk/Treasurer-Kathy Porter

City Engineer-Barry Burke, PE, PLS

#### **Approval of Minutes**

Two changes to the August minutes were requested. Commissioner Miller requested a correction for the OKI Board location be changed to Lawrenceburg to reflect the accurate location of the meeting. Commissioner

Mefford also requested a misspelling of his name be corrected. Commissioner Mefford moved to approve the August minutes with those corrections, and Commissioner Miller second. **Motion passed 4-0.** 

#### **Mayoral Report**

Mayor Solomon reported on the upcoming Senior Picnic to be held September 14 at the Boone County Fairgrounds, and encouraged participation from all Commissioners and City Staff.

Mayor Solomon requested Commissioner Ramage update the Commission on the Kroger Marketplace construction. Commissioner Ramage reported that the project is on schedule, with the foundation completed for the main building and for the footer construction on the main building to begin shortly. A lunch with the new store manager is also being planned.

Mayor Solomon also provided an update on the new financial reports which allows for more alignment in line item expenses and more efficient expense reporting. Mayor Solomon thanked Paul Maddox for all his work to develop the new Quick Books file for this year and future years accounting.

## **Financial Report**

The Commission reviewed the Annual Budget/Spend Comparison report from July 1, 2016 to August 26, 2016. Commissioner Miller moved to approve the report, Commissioner Heil second. **Motion approved 4-0.** 

The Commission also reviewed bills for payment through September 6, 2016. Commissioner Heil moved to approve the bills as presented, Commissioner Mefford second. **Motion approved 4-0.** 

The Commission also reviewed the Statement of Receipts, Disbursements, and Cash Balance form July 1, 2016 to August 26, 2016. Commissioner Ramage moved to approve the statement, Commissioner Miller second. **Motion approved 4-0.** 

#### **Public Comment**

No members of the public came forward with comment.

#### **Committee Reports**

- <u>Planning and Zoning:</u> Mayor Solomon gave a brief report on the meeting of the Judge's and Mayor's Group Meeting and advised the next meeting was scheduled for November 8th.
- <u>Economic Development:</u> Commissioner Ramage reported the group continues to work revising developer packets, to provide information to those interested in development in the City of Union. The Commissioner also advised of a trip by the EDC and Boone County officials to view the Liberty Center development in Liberty Township, Ohio, on September 16.
- <u>Communications Committee:</u> Mayor Solomon reported the next meeting of the group will be September
   The Mayor also discussed plans for signage in three locations, at Gunpowder Road, US Highway 42 and

at the Old Union Intersection (Triangle) that are still in development, and for plans to continue to improve the website. He also requested that each commissioner review the most recent State of the Union (KY) document prior to publication. Mayor Solomon also reported on the hiring of a City Communications Coordinator.

- <u>Community Building:</u> City Administrator Matthew Dowling reported on negotiations to renew an existing tenant in the building.
- <u>Public Works/Engineering:</u> Commissioner Heil requested City Engineer Barry Burke provide updates on the fence removal and replacement project. Engineer Burke reported there were three bids received by the city, and Burcor Fencing, LLC, was the lowest bid. He also reported that the street repairs project is moving along as expected and is more than fifty-percent complete at this time. He also provided a brief report on signage requirements for contractors for upcoming public improvements and to clarify those requirements to be included in all future bid requests. Engineer Burke concluded with an update on Cincinnati Bell upgrades to high-speed internet services in the area.
- Ohio Kentucky Indiana (OKI) Board: Commissioner Miller reported on the annual luncheon where Indiana Lieutenant Governor Eric Holcomb spoke to the group. The next meeting of the group is scheduled for September 8.
- <u>City Administrator Report:</u> Administrator Dowling reported on the search for a part-time communications coordinator for the City of Union. After reviewing the applications, he recommended the hiring of Melissa Stark Hinkle to fill that position. Dowling also reported on the Kentucky Deferred Compensation plan. This plan provides a retirement benefit through the State of Kentucky at no cost to the city. It is an employee contributed fund for retirement planning and is available to both full-time and part-time employees of the City if approved. Administrator Dowling reported on the issue of SD1 and the Union Cemetery billing. He reported all cemeteries and properties are billed unless they can meet for specific exemptions. The City Cemetery did not meet any of those exemptions. He also reported on the SD1 Lateral Policy and changes to the policy which allow for repairs to be paid by SD1, instead of the city through the Private Sewer Lateral Program.

#### **City Clerk/Treasurer Report**

City Clerk Kathy Porter had no report. Bills for City of Union taxes will be mailed October 1.

#### **City Attorney Report**

City Attorney Greg Voss provided an update on House Bill 422 requiring the creation of Code Enforcement Boards. The City is pursuing the creation of a joint board between the City of Union and the City of Walton, and will bring forth more information at a future meeting.

# Legislation: Ordinances/Resolutions/Municipal Orders (prepared by Attorney Greg D. Voss)

#### **Ordinances:**

**ORDINANCE No. 2016-06** -AN ORDINANCE LEVYING AND FIXING THE TAX RATES OF THE CITY OF UNION, KENTUCKY, FOR THE 2016 CALENDAR YEAR. First reading, no action taken.

#### **Resolutions:**

**RESOLUTION No. 2016-04** -WHEREAS, THE GENERAL ASSEMBLY OF THE COMMONWEALTH OF KENTUCKY HAS ENACTED SECTIONS 18A.230-18A.275 OF THE KENTUCY REVISED STATUES AUTHORIZING THE CREATION OF THE KENTUCKY PUBLIC EMPLOYEES' DEFERRED COMPENSATION AUTHORITY (THE AUTHORITY). **Commissioner Ramage moved to approve, Miller seconded. Motion carried 4-0.** 

**RESOLUTION No. 2016-05** -A RESOLUTION AUTHORIZING THE MAYOR FOR THE CITY OF UNION, KENTUCKY TO EXECUTE THE AGREEMENT FOR PARTICIPATION IN PRIVATE SEWER LATERAL REPAIR PROGRAM. **Commissioner Heil moved to approve, Mefford seconded. Motion carried 4-0.** 

**RESOLUTION No. 2016-06** -A RESOLUTION AUTHORIZING THE MAYOR FOR THE CITY OF UNION, KENTUCKY TO EXECUTE THE MASTER INTERLOCAL COOPERATION AGREEMENT FOR INFRASTRUCTURE PROJECTS, PROGRAMS OR POLICIES. **Commissioner Miller moved to approve, Heil seconded. Motion carried 4-0.** 

## **Municipal Orders:**

MUNICIPAL ORDER No. 2016-07 -A MUNICIPAL ORDER ACCEPTING THE CONTRACT OF BURCOR FENCING, LLC FOR FENCE REMOVAL AND FENCE REPLACEMENT/INSTALLATION SERVICES WITHING THE CITY OF UNION, KENTUCKY AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT. Commissioner Heil moved to approve, Miller seconded. Motion carried 4-0.

**MUNICIPAL ORDER No. 2016-08** -A MUNICIPAL ORDER APPOINTING MELISSA STARK HINKLE AS COMMUNICATIONS COORDINATOR FOR THE CITY OF UNION, KENTUCKY. **Commissioner Mefford moved to approve, Miller seconded. Motion carried 4-0.** 

#### **Announcements:**

Attorney Voss reminded the group of the upcoming SPC Zachary Salmon Soldier 5K Walk/Run coming up on September 25. The walk will begin at 9 a.m. at Central Park. The next regular business meeting will be held on October 3, 2016, at 7 p.m.

#### Adjournment

Motion to adjourn was made by Commissioner Miller. Seconded by Commissioner Mefford. **Motion carried 4-0.** Meeting adjourned at 8:20 p.m.

APPROVED:	ATTEST:	
Larry Solomon, Mayor	Kathy Porter, City Clerk/Treasurer	