

CITY OF UNION
Business Meeting
April 3, 2017

Regular Business

The meeting was called to order at 7:01 PM on April 3, 2017 by Mayor Larry Solomon.

Pledge of Allegiance

Mayor Solomon led all attendees in the pledge to the flag.

Roll Call

A quorum was present: Mayor Larry Solomon, Commissioner Eric Dulaney, Commissioner Bryan Miller, Commissioner John Mefford and Commissioner Jeremy Ramage.

Also present:

City Attorney-Greg Voss, Esq.

City Communications Coordinator-Melissa Stark Hinkle

Municipal Order:

MUNICIPAL ORDER No. 2017-11 –AN ORDER APPOINTING MELISSA HINKLE AS INTERIM CITY CLERK/TREASURER FOR THE CITY OF UNION, KENTUCKY. Commissioner Miller moved to approve this order and Commissioner Dulaney Second. **Motion approved 4-0.**

Approval of Minutes

Commissioner Mefford moved to approve the March minutes, and Commissioner Miller seconded that motion. **Motion passed 4-0.**

Financial Report

The Commission reviewed the Balance Statement from March 6, 2017 to March 26, 2017; the Budget/Spend Comparison report from March 6, 2017 to March 26, 2017; and also reviewed bills for payment through March 26, 2017.

Commissioner Miller noted that the City spent well under the budget for this year in ice and snow removal, due to the mild winter in Northern Kentucky, spending less than 50% of the allocation for the fiscal year. Commissioner Miller moved to approve the City's monthly financial statement in total. Commissioner Dulaney seconded Commissioner Miller's motion. **Motion approved 4-0.**

Public Comment

No members of the public came forward with comment.

Mayoral Report

Mayor Solomon introduced Michael Skelly, a candidate for the City Administrative Officer position, in attendance at the meeting. The Mayor also recognized Commissioner Miller for his birthday.

Mayor Solomon gave a report on the KY 536(Mt. Zion) Road Construction Project. Work continues on the project, with the installation of drainage pipe along the new route, along with other general road and grading work.

Mayor Solomon also commended City staff, including Christy Everman, Donna Wahoff and Melissa Hinkle for working together as a team to prepare the commission materials for the March meeting in a timely and efficient manner, and for their diligence in continuing to work for the betterment of the City of Union through a period of transition in the office.

Committee Reports

- **Planning and Zoning:** Matt Apke was not able to attend, but sent along complete reports from the February and March meetings for Planning and Zoning. No projects in the reports related to Union specifically, and the Mayor invited the Commissioners to review the information provided and ask any questions they may have to him or Mr. Apke.
- **Economic Development Committee (EDC):** Commissioner Ramage reported work continues on the Kroger building, with a project August opening date. The framing and concrete and masonry work are essentially complete, with painting and refrigeration work going on at the present. The vinyl fence located behind the building was destroyed by the February storm in Union, and he is working with the homeowners along Braxton Drive and the Boone County Planning Commission (BCPC) to help resolve the issues of brush and grubbing between the fencing and their properties.

The EDC also met with representatives of Gresham, Smith and Partners, Inc., an engineering and architectural firm specializing in drainage and water management issues, to review the Union Town Center plan and provide insight and possible action items regarding water and stream management for the UTC. Ramage also updated on the Storypoint development. The developers are moving toward a zoning change request for their project, and he will ask city staff to help facilitate any necessary meetings between residents and the developers at the City Building as that proposal moves through the BCPC. He also asked the Commissioners to review the BCPC Goals and Objectives as presented at the February meeting and to forward any comments or suggestions regarding those to him so he can provide the feedback to the BCPC.

- Communications Committee: Communications Coordinator Hinkle reported on a new city event for a City of Union Night at the Florence Freedom. Tickets will be available for special seating, an all-you-can eat buffet and special children's access to the Freedom Zone. Tickets are \$30 per person, and will be available through the City office, and also at the Celebrate America event in June. The City of Union Night at Florence Freedom will be July 27, 2017. Coordinator Hinkle requested approval of a \$300 deposit to hold 40 tickets (25% deposit) for the event. Commissioner Mefford moved to approve and Commissioner Dulaney Second. **Motion approved 4-0.**

Coordinator Hinkle also reported on the publicity for the City of Union Fish Fry, held by Boy Scout Troops 702 and 805 with Union Presbyterian Church. The event is April 14, on Good Friday, as has been long-standing tradition. Commissioner Miller asked if we would be in conflict with St. Timothy's, but Hinkle responded that St. Timothy's is actually a co-sponsor of the event and they do not hold a fish fry on their grounds on Good Friday because of church services, which is why the event is at Presbyterian.

Coordinator Hinkle also updated that the Easter Egg Hunt was on schedule, with the prize eggs and prizes having been secured for the event. The Celebrate America event is also proceeding as planned, with vendor and parade invitations sent to various local groups. She concluded with the report on Luke Schaubberger's Eagle project of a flag retirement collection box. The program has been so popular, that the box had to be emptied just two and a half weeks after installation due to the overwhelming response of the community in placing flags inside for retirement. The box had nearly reached capacity.

- Public Works Committee (PWC)/City Engineer Report: Commissioner Dulaney brought forth the recommendation of the Public Works Committee for the 2017 Street Repairs Program. He is recommending a budget of \$250,000 for the project, with an estimated cost of \$230,000. Under the plan, large portions of Cherbourg Drive, Ivy Hill Subdivision and Russwill Drive will be resurfaced, along with the replacement of two non-standard catch basins fronting 10115 Indian Hill Drive. Specifications will be brought to the May 1 meeting for approval, with Bid Openings scheduled for late May for awarding at the June Commission meeting. Work on the project would begin after July 1.

Commissioner Miller asked for a clarification of the contract with Rumpke, Inc. for trash removal in the city. The contract will include a 5% increase to allow for the additional units (households/businesses) that have been added to the city since the previous contract was signed, but remains at the same negotiated rate per unit as in the previous contract, and is not a 5% increase in the price per unit, but only in the overall number of units being serviced due to growth in the City.

City Engineer Burke reported on a request for an additional streetlight at the intersection of Fowler Oak Lane and Old Union Road in the Villa's at Fowler Creek subdivision. Engineer Burke advised that the light is proposed on an area that is private property, and therefore not the responsibility of the City. Noreen Morgan, on behalf of the Villa's HOA will pursue the request with Duke Energy or a private vendor.

City Clerk/Treasurer Report

No report was made due to the transition in the position.

City Attorney Report

Attorney Greg Voss reported that notices of delinquent taxes had been mailed to those individuals and entities that have not yet paid their 2016 taxes to the City.

Legislation: Ordinances/Municipal Orders/ Resolutions (prepared by Attorney Greg D. Voss)

Municipal Orders:

MUNICIPAL ORDER No. 2017-10 –AN ORDER RELATING TO THE EXTENSION OF THE CONTRACT TO RUMPKE OF KENTUCKY, INC. Commissioner Dulaney moved to approve, Miller seconded. **Motion carried 4-0.**

MUNICIPAL ORDER No. 2017-11 –AN ORDER APPOINTING MELISSA HINKLE AS INTERIM CITY CLERK/TREASURER FOR THE CITY OF UNION, KENTUCKY. Voted on at the beginning of the meeting (see above).

MUNICIPAL ORDER No. 2017-12 –AN ORDER FOR THE CITY OF UNION, KENTUCKY REPEALING RESOLUTION NO. 2015-12. Commissioner Miller moved to approve, Mefford seconded. **Motion carried 4-0.**

Resolutions:

RESOLUTION No. 2017-04 –A RESOLUTION AUTHORIZING BANK SIGNATURE POWERS FOR THE CITY OF UNION, KENTUCKY. Commissioner Mefford moved to approve, Miller seconded. **Motion carried 4-0.**

EXECUTIVE SESSION

Pursuant to KR 61, a motion to adjourn into Executive Session to discuss matters of non-elected personnel and audit information was made by Commissioner Mefford. Commissioner Dulaney seconded that motion.

Motion carried 4-0.

A motion to reconvene in the regular meeting was made by Commissioner Mefford at 8:53 p.m., Dulaney seconded. **Motion carried 4-0.**

NEW BUSINESS

Due to a staff oversight, the second reading and action of two ordinances, initially presented in February, was left off of the agenda. Those ordinances were presented as new business.

Ordinances:

ORDINANCE No. 2017-03 –AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES. Commissioner Dulaney moved to approve, Ramage seconded. **Motion carried 4-0.**

ORDINANCE No. 2017-04 –AN ORDINANCE RELATING TO THE CITY OF UNION, KENTUCKY APPROVING A SERIES OF ZONING TEXT AMENDMENTS TO THE BOONE COUNTY ZONING REGULATIONS, SUCH AMENDMENTS TO BE MADE TO ARTICLES 31 AND 40 OF THE BOONE COUNTY ZONING REGULATIONS WHICH ADD PERMITTING REQUIREMENTS AND RELATED DEFINITIONS FOR SMALL CELLULAR POLES. Commissioner Miller moved to approve, Mefford seconded. **Motion carried 4-0.**

Municipal Order:

MUNICIPAL ORDER No. 2017-13 –A MUNICIPAL ORDER AUTHORIZING A SEVERANCE AGREEMENT BETWEEN THE CITY OF UNION, KENTUCKY AND KATHY PORTER AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT. Commissioner Mefford moved to approve. Commissioner Miller seconded that motion. **Motion carried 3-0.** Commissioner Dulaney abstained due to the fact that Attorney Sergent, a party to the agreement, was an acquaintance of Commissioner Dulaney.

Announcements:

Mayor Solomon announced the City Easter Egg Hunt will be on April 8.

The next regular business meeting will be held on May 1, 2017, at 7 p.m.

Adjournment

Motion to adjourn was made by Commissioner Miller. Seconded by Commissioner Mefford. **Motion carried 4-0.** Meeting adjourned at 9:02 p.m.

APPROVED:

ATTEST:

Larry Solomon, Mayor

Melissa Hinkle, Interim City Clerk/Treasurer