

**CITY OF UNION
Business Meeting
February 6, 2017**

Regular Business

The meeting was called to order at 7:00 PM on February 6, 2017 by Mayor Larry Solomon.

Pledge of Allegiance

Mayor Solomon led all attendees in the pledge to the flag.

Roll Call

A quorum was present: Mayor Larry Solomon, Commissioner Eric Dulaney, Commissioner Bryan Miller (via Skype), and Commissioner John Mefford. Commissioner Ramage was not in attendance.

Also present:

City Attorney-Greg Voss, Esq.

City Administrator-Matthew Dowling

City Clerk/Treasurer-Kathy Porter

City Communications Coordinator-Melissa Stark Hinkle

Approval of Minutes

Commissioner Mefford moved to approve the January minutes as presented, and Commissioner Dulaney seconded that motion. **Motion passed 3-0.**

Financial Report

The Commission reviewed the Balance Statement from December 29, 2016 to February 6, 2017; the Budget/Spend Comparison report from December 29, 2016 to February 6, 2017; and also reviewed bills for payment through February 6, 2017. Commissioner Miller moved to approve the four financial matters as presented in total, Commissioner Dulaney second. **Motion approved 3-0.**

Public Comment

No members of the public came forward with comment.

Mayoral Report

Mayor Solomon gave a report on the KY 536(Mt. Zion) Road Construction Project. There were four points of update received from the Construction Manager/Communications Department of Kentucky Transportation Cabinet:

- Clearing and grubbing activities are complete, and contractor is removing mulch and logs left from the clearing project.
- Installation of sanitary sewer pipe is beginning and will continue as weather permits
- Work on a new box culvert near the intersection of Old Union Road and Hathaway Road is in progress and should be completed in a couple of weeks, weather permitting.

Mayor Solomon also updated on the 911 project funding at the Boone County Fiscal Court. A public meeting is scheduled for February 7, at 5:30 p.m. and the Mayor along with Commissioner Mefford will be attending. The mayor presented a letter created by a concerned citizen that looks like it was from the Boone County Fiscal Court and on their letterhead, emphasizing this was a citizen, and not an official communication from BCFC in any manner and should not be considered as such. He will report on the outcome of this meeting and provide more information at the next meeting.

Mayor Solomon also reported on Kroger. The new store is now slated to open near Father's Day, moving back about one month from previous estimates. There have been no commitments announced on the out lot areas, although grading and utility work continues in those areas. The area of the Liquor Store at the old Kroger location is an area of interest for a local restaurant establishment, and they have been pursuing an option on that location. There have been complaints from residents in the area behind the new Kroger and the fencing between their properties and the Kroger fencing being an issue of improper maintenance. The City is addressing those issues with the parties involved to reach an equitable resolution.

Committee Reports

- **Planning and Zoning:** Matt Apke reported on several new projects in the area, including an oil change facility being built at Bill Wentz and US42; Episcopal Retirement Services Affordable Living at Bill Wentz and US42 and a Tim Horton's Restaurant at US42 and Express Street, just outside the city limits of Union. Apke said the company had been interested in developing at Frogtown and US42, but opted instead for the Florence location. Mayor Solomon expressed disappointment that Union was passed over for the restaurant, and discussion was given to how to better improve Union's standing for future development projects. The City will continue to promote the EDC, and the Mayor tasked the team to work toward new ideas to help promote Union for development.

Apke also updated on the addition to the Amazon site in Hebron that will bring 2700 new jobs to the area, and potential new development to support those jobs. He also noted the new CVG announcements that are helping NKY bring new interest in development in the area.

- **Economic Development:** There was no official report from the EDC. The group met in January and welcomed new members Randy Barlow and Jim Collett. The group is scheduled to meet again in March.

- Communications Committee: Communications Coordinator Hinkle provided a brief update on the “Lily Trees” project. Lily Lozier, a six-year old citizen of Union, is interested in promoting a reforestation or arbor development project in the city. She has been in touch with the Kentucky Transportation Cabinet, and the KTC has scheduled a meeting with members of the staff and Communications Coordinator Hinkle to see what projects she has in mind and what parameters are in place with the Mt. Zion construction. Hinkle will report on this project as it develops.

Hinkle announced the dates for the 2017 Union City Events. The Easter Egg Hunt will be April 8 (8:30-10:30 a.m.); Union Celebrates America on June 30 (parade at 7 p.m.; fireworks at 10 p.m.); Breakfast with Santa will be December 9 (8:30-10:30 a.m.).

Coordinator Hinkle also reported that the City is being pro-active in communicating with the Kentucky Transportation Cabinet and getting information out on the KY 536/Mt. Zion road project to the residents. A new page has been created on the website to communicate all road updates, and each update will be dated. When the project is complete, the website will also provide a virtual timeline of the project.

- Public Works Committee (PWC): Commissioner Eric Dulaney deferred his report to City Administrator Dowling. Dowling reported that placement of any lighting and water locations in the medians will be made after the Mt. Zion road project is complete. The Kentucky Transportation Cabinet has offered the city the first right of refusal to approximately one acre of land near Fowler Creek and Hathaway road. The land could not be used for any commercial development, and has an extreme grade which makes it unsuitable for a public use project like a park. He recommends passing on the parcel, but the city has two years to decide, as KYTC will not release interest in the land until Mt. Zion construction is complete.

Dowling also reported that a no parking sign will be installed in the Westbrook subdivision on Camelot Court. The sign will be installed by the Boone County Sign Department as per their regulations.

Discussion regarding the mowing and landscaping bid was moved to the legislative items portion of the agenda.

- City Administrator Report: City Administrator Matthew Dowling had no report.

City Clerk/Treasurer Report

City Clerk Kathy Porter had no report.

City Attorney Report

Attorney Greg Voss had no report.

Legislation: Ordinances/Resolutions/Municipal Orders (prepared by Attorney Greg D. Voss)

Ordinances:

ORDINANCE No. 2017-01 –CREATING THE FULL-TIME POSITION OF COMMUNICATIONS COORDINATOR FOR THE CITY OF UNION, KENTUCKY SPECIFYING POWERS AND DUTIES OF THE POSITION. **First Reading**

ORDINANCE No. 2017-02 –SETTING THE COMPENSATION FOR THE COMMUNICATIONS COORDINATOR FOR THE CITY OF UNION, KENTUCKY. **First Reading**

Municipal Orders:

MUNICIPAL ORDER No. 2017-08 –ACCEPTING THE MAINTENANCE AND TRAFFIC AGREEMENT BETWEEN THE CITY OF UNION, KENTUCKY AND THE KENTUCKY TRANSPORTATION CABINET AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT. Commissioner Mefford moved to approve, Dulaney seconded. **Motion carried 3-0.**

MUNICIPAL ORDER No. 2017-09 –EXTENDING THE CONTRACT TO PERFECTION LANDSCAPING AND DESIGN, INC. FOR SNOW REMOVAL SERVICES. Commissioner Dulaney moved to approve, Mefford seconded. **Motion carried 3-0.**

Resolutions:

RESOLUTION No. 2017-01 –ACCEPTING THE BID FROM PERFECTION LANDSCAPING & DESIGN, INC. FOR PROVIDING MOWING, TRIMMING, LANDSCAPING, AND GENERAL MAINTENANCE. Commissioner Dulaney moved to approve. No second was obtained. **Motion failed.**

RESOLUTION No. 2017-02 –AUTHORIZING THE MAYOR FOR THE CITY OF UNION, KENTUCKY TO EXECUTE THE CONTRACT BETWEEN THE CITY OF UNION, KENTUCKY AND EVERETTE “JUNIOR” PARTIN, JR.. Commissioner Miller moved to approve, Mefford seconded. **Motion carried 3-0.**

RESOLUTION No. 2017-03 – ACCEPTING THE BID FROM A&A LANDSCAPING & DESIGN, INC. FOR PROVIDING MOWING, TRIMMING, LANDSCAPING, AND GENERAL MAINTENANCE. Following discussion comparing the bids from Perfection and A&A, it was determined that A&A was a lower bid based on the required work in total (subtotal no. 1) of the bid document, and therefore should be awarded the contract based on the required amount in that area alone, without consideration for additional work which may, or may not be required. Commissioner Mefford moved to approve. Miller seconded. **Motion carried 3-0.**

Announcements:

Mayor Solomon announced that the City Building will be closed on February 20, for the observance of President's Day. The Mayor also advised that he would be out of town from February 16 to March 5, and Commissioner Mefford would be Mayor Pro-Tem in his absence.

Administrator Dowling thanked the City for their support and well wishes on the birth of his and his wife's first child in January.

The next regular business meeting will be held on March 6, 2017, at 7 p.m.

Adjournment

Motion to adjourn was made by Commissioner Miller. Seconded by Commissioner Dulaney. **Motion carried 3-0.** Meeting adjourned at 8:17 p.m.

APPROVED:

ATTEST:

Larry Solomon, Mayor

Kathy Porter, City Clerk/Treasurer