

CITY OF UNION
Special Business Meeting
December 13, 2017

Regular Business

The meeting was called to order at 6:00 PM on December 13, 2017 by Mayor Larry Solomon.

Pledge of Allegiance

Mayor Solomon led all attendees in the pledge to the flag.

Roll Call

A quorum was present: Mayor Larry Solomon, Commissioner Bryan Miller, Commissioner Jeremy Ramage, and Commissioner John Mefford. Commissioner Eric Dulaney was not present.

Also present:

City Attorney-Greg Voss, Esq.

City Engineer-Barry Burke, PE, PLS

City Administrator-David Plummer

City Communications and Operations Director-Melissa Stark Hinkle

City Clerk Donna Wahoff

Mayoral Report

Mayor Solomon spoke regarding the personnel policy, and explained the need for the document to be updated, given the growth in the city and city staffing. He emphasized the new table of organization for the city which more clearly defines roles and responsibilities to the citizens of Union and how staffing has been adjusted to meet the growth of population in the area. The policy had last been updated in 2005.

Solomon also reminded the commission of the annual Holiday party at Flipdaddy's on Friday, December 15 at 12 noon.

Public Comment

The Commission heard from Heather Tombragel and Jobeth Shafer, who are instructors at Gray Middle School, regarding a Project Based Learning (PBL) project to design a City Flag. The instructors teach 8th Grade Social Studies and are proposing a partnership with the city for students to design a potential official city flag. The students will research all aspects of flag design and etiquette and proceed to design flags for the city, with the plan to present the top designs to the Commission for approval. Commissioner Mefford spoke in support of the project, and volunteered the Communications Committee to act as a liaison for the effort with the city and Gray Middle School. Tombragel and Shafer hope to present designs in February or March for potential consideration as the official flag.

Mr. Bud Hafley of 2103 Natchez Trace, spoke regarding Fairhope Community Church, a tenant of the Union Community Building at 10087 Old Union Road. He thanked the Commission for allowing his congregation to

use the building and requested clarification on when they would need to leave the facility and return of the security deposit to the Church. Both will be completed upon the transfer of the building to the new owner, and all tenants have been requested to vacate by December 31.

City Administrator Report

Administrator Plummer had no report.

Plummer led discussion on the changes requested by a review of the commission to the personnel policy, addressing specific sections for clarification or corrections to grammatical errors. Each commissioner had reviewed the proposed policy and recommended changes which were incorporated into the document. Discussion was held on the matters of concealed carry, and the policy was changed in accordance with Kentucky Statue to reflect proper use or possession of a weapon on city property. Sections regarding repeal of previous policies, employment of relatives, and equipment were discussed for clarification and alternative wording suggested where needed. The commission also reviewed the dress code and clarified the definition of provisional employees. Other sections clarified the reporting structure or clarified reporting structure for grievances or personnel matters where necessary or required by statute.

City Attorney Report

Attorney Voss had no report.

Legislation: Ordinances/Municipal Orders/ Resolutions (prepared by Attorney Greg D. Voss)

Resolutions.

No resolutions to be read.

Municipal Orders

No municipal orders to be read.

Ordinances

ORDINANCE 2017-20--AN ORDINANCE OF THE CITY OF UNION, KENTUCKY FOR THE SALE OF CERTAIN REAL ESTATE LOCATED AT 10087 OLD UNION ROAD, UNION, KENTUCKY AND KNOWN AS THE UNION COMMUNITY BUILDING. Commissioner Miller moved to approve, Mefford Seconded. **Motion approved 4-0 with Solomon voting aye.**

ORDINANCE NO. 2017-18--AN ORDINANCE AMENDING ORDINANCE 2014-20 CODIFIED AS CHAPTER 40, SPECIFICALLY SECTION 40.40 OF THE CITY OF UNION, KENTUCKY CODE OF ORDINANCES. Commissioner Mefford moved to approve, Miller Seconded. **Motion approved 4-0 with Solomon voting aye.**

ORDINANCE NO. 2017-19-- AN ORDINANCE FOR THE CITY OF UNION, KENTUCKY OFFICIALLY APPROVING AND ADOPTING THE CITY OF UNION, KENTUCKY PERSONNEL POLICY *First Reading*

ORDINANCE NO. 2017-21-- AN ORDINANCE SETTING THE COMPENSATION FOR MAYOR AND CITY COMMISSIONERS FOR THE CITY OF UNION, KENTUCKY *First Reading*

ORDINANCE NO. 2017-22—AN ORDINANCE BY THE CITY OF UNION TO OVERRIDE THE RECOMMENDATION OF THE BOONE COUNTY PLANNING COMMISSION CONCERNING A ZONING TEXT AMENDMENT TO SECTION 2513 CONDITIONAL USES AND CRITERIA *Tabled to Jan 10 meeting.*

Announcements:

The January meeting of the commission falls on New Year’s Day, and Tuesday, January 2 at 7 p.m. had been established as a special meeting date for the January meeting. However, Commissioner Miller indicated that he did not think that provided adequate time for staff to prepare the agenda and packet given the holiday, and requested another time be considered. Wednesday, January 10 at 6 p.m. was decided as the new special meeting date.

Adjournment

Motion to adjourn was made by Commissioner Mefford, and seconded by Commissioner Miller. **Motion approved 3-0.** Meeting adjourned at 7:53 p.m.

APPROVED:

ATTEST:

Larry Solomon, Mayor

Donna Wahoff, City Clerk