

**CITY OF UNION  
Business Meeting  
October 2, 2017**

**Regular Business**

The meeting was called to order at 7:01 PM on October 2, 2017 by Mayor Larry Solomon.

**Pledge of Allegiance**

Mayor Solomon led all attendees in the pledge to the flag.

**Roll Call**

A quorum was present: Mayor Larry Solomon, Commissioner Eric Dulaney, Commissioner Bryan Miller, Commissioner John Mefford and Commissioner Jeremy Ramage.

**Also present:**

City Attorney-Greg Voss, Esq.

City Engineer-Barry Burke, PE, PLS

City Administrator-David Plummer

City Communications and Operations Director-Melissa Stark Hinkle

**Approval of Minutes**

Commissioner Miller moved to approve the September 5 regular business meeting minutes, and Commissioner Dulaney seconded that motion. **Motion approved 4-0.**

**Financial Reports**

The Commission reviewed the Balance Statement from September 1, 2017 to September 29, 2017; the Budget/Spend Comparison report from September 1, 2017 to September 29, 2017; and also reviewed bills for payment through September 4, 2017 to September 29, 2017. Commissioner Miller requested Whispering Trail Fund be renamed as discussed in the July Budget process, and Hinkle informed him that staff is working with Treasurer David Baker to perform that task in the computer system. He also asked about the Adopt-A-Unit account. The balance of the account has been moved to control of the Adopt-A-Unit organization, but a balance still remains to account for checks from the recent 5K run that have not cleared. Once those checks have cleared, the account will be closed and removed from the city books. Commissioner Ramage moved to approve the City's monthly financial statement in total. Commissioner Miller seconded. **Motion approved 4-0.**

**Mayoral Report**

Mayor Solomon updated the group on the recent Zachary Salmon 5K Memorial run. He congratulated Kim Voss, chairperson of the run, on an extremely successful run. Solomon also recognized Commissioner Jeremy Ramage for his support of the run in generating several donations to fund a post-race dinner for the 1<sup>st</sup> Squadron/32<sup>nd</sup> Calvary Regiment. In particular, Solomon noted the generous contribution of Smokin' This and That BBQ, in providing all of the meats and sides for the dinner.

On the Mt. Zion construction, Solomon updated the commission on the closure of the entrance to the Hampshire subdivision, with a redirect of traffic on Pembroke Drive. He has personally contacted the Kentucky Transportation Cabinet to request a temporary three-way stop for that detour, due to the increase of traffic, and he will follow up with them on that request. He also addressed several citizen complaints about high weeds on Ivy Pond that create a traffic hazard for those trying to turn on Mt. Zion. Despite repeated requests to KYTC to have them removed, they are still in place and city staff will arrange with A&A Landscaping to have those weeds cut in the interest of public safety.

### **Public Comment**

David Holley, 9015 Royal Oak Lane, came forward asking for sidewalks to be installed in the Fowler Creek Subdivision area along Old Union Road (Old 42). He stated he walks to the library from his home in Fowler Creek at the lack of sidewalk creates a hazard for him. Engineer Burke was aware of the area and estimated that a sidewalk in that area would cost in the range of \$15,000 for an area of approximately 250 feet. 200 feet of the area is adjacent to the Villas of Fowler Creek, while the remaining 50 feet borders undeveloped land owned by Arlinghaus. He noted that everyone can cross US42 at the lights at Kroger, with pedestrian crosswalks located at both lights to the new Marketplace store.

Noreen Morgan of 9205 Royal Oak Lane, who serves as president of the Fowler Creek Subdivision, brought the issue forward again of cut through traffic and illegal left turns onto Old Union Road from the Fowler Creek Subdivision. Mayor Solomon stated the commission was well aware of the complaint, and that they would ask city staff to look at installing the traffic control “paddles” similar to those located along Pleasant Valley Road to prevent crossover traffic. Attorney Voss did state that Old Union Road is deeded to the city, so the commission can decide on any installation. Engineer Burke did address that the HOA can work with Boone County Planning Commission to request that that entrance be closed, but closing that intersection would be at the full cost of the HOA, without any city financial contribution.

### **Community Building**

Commissioner Ramage updated on the Community Building. Ramage noted that the bat colony has been humanely removed from the building, and there is legislation regarding the building later in the meeting.

### **Economic Development**

Commissioner Ramage updated on the ribbon cutting ceremony for Flying Olive on October 21<sup>st</sup> at 10 a.m., and that the EDC continues to request feedback from the community on potential businesses for the Kroger Out lot and old Kroger Building. He encouraged any citizen to contact him with any potential ideas or interested businesses for the area.

### **Public Works**

Commissioner Dulaney updated that the 2017 Street Repair Program roadwork is substantially completed, with the exception of the repair of Sweet Harmony Drive. The repair there is set for mid to late October, and will take 1-2 weeks to complete. Because the road will need to be closed for the repair, the city will send out notices to nearby residents to ask them to make alternate route plans during the brief construction period.

Engineer Burke reviewed the response from the Kentucky Transportation Cabinet on the requested speed study of US42 Highway. While the KYTC declined to lower the speed along the roadway at this time, the KYTC will be making some signage and signal changes to improve driver and pedestrian safety in the area. Burke advised that he would recommend the commission make a request for a speed study yearly, given the economic development along the corridor which is increasing the number of vehicles traveling along US42.

Burke also brought forth a proposal for remaining work items regarding the Street Repairs Program. Per resident and city requests regarding numerous pot holes along Old Union Road, Len Riegler Blacktop, Inc. provided a quote for about 250 feet of 13-foot wide pavement deterioration along Old Union Road. The quote includes full milling, tack coat and 2-inch resurfacing and other incidental pot holes along the city's roadway for \$8,300. He provided reference photographs to the commission of the roadway in question. He recommended the approval of the quote by Riegler of \$8,300 for the work with an additional \$400 for striping and additional pot hole/sidewalk repair work of \$500 in the Sumpter Court, Bayberry Drive and Aspen Place areas of the city. Commissioner Miller moved to approve the quote by Riegler as recommended by Burke. Commissioner Dulaney seconded. **Motion Approved, 4-0.**

### **City Administrator Report**

CAO Plummer introduced Angela Cook with SD1. Cook addressed the SD1 project located along US42 and Hicks Pike where sewer lines are being upgraded by SD1. She addressed a concern regarding damage caused to the city-owned fence next to the Lassing Green subdivision, caused by the contractor employed by SD1. She assured the commission that this damage would be repaired by SD1/Contractor and that insurance paperwork to speed the repair process had been already completed by CAO Plummer.

Plummer updated the commission on a drainage issue from Jennifer Skudlarek at 10115 Indian Hill Drive. This issue involves a storm water drainage issue at the rear of her lot. The issue has been reviewed by both CAO Plummer and Engineer Burke and staff with SD1, and it has been determined that the responsibility to resolve the issue resides with SD1. Plummer also updated on citizen complaints of potholes along Appomatox Drive. The City of Union is only responsible for 200-linear feet of the Appomatox Drive area, and the remaining roadway is the responsibility of the City of Florence. Because the potholes are not within the City of Union jurisdiction, the responsibility for repair belongs to Florence. He also announced that the City of Union will be participating in the annual Prescription Drug Take Back Day on October 28. Boone County Sheriff and the Drug Enforcement Agency (DEA) will run a free event to accept unused or expired prescription drugs from residents for proper disposal. This event will be held in the City Building parking lot at 1843 Mt. Zion Road from 10 a.m. to 2 p.m. He closed his update with a reminder that he and Attorney Voss would be attending the KLC Convention and Training in Covington for the remainder of the week.

### **Office Administration Report**

Hinkle updated the commission on the City Taxes for 2017. She stated that the tax bills were mailed on October 1, and were arriving in citizen's hands. She gave the commission updated tax numbers, including the total number of bills, assessments and total taxes due, and commended Christy Everman for preparing this report for the commission and for Everman's and City Clerk Donna Wahoff's work in reconciling the tax bill

information to the PVA statements and for their efforts in preparing the taxes and assessments for mailing in an efficient and timely manner. Commissioner Miller complimented the city staff for such a detailed and thorough report to the commission on the taxes for this year, noting it was the best report he had seen from city staff on the issue.

Hinkle requested that the commission approve the official Trick or Treat hours for 2017 for the City of Union to be October 31 from 6 to 8 p.m. This time is in line with both the official Boone County and City of Walton and Florence times for celebration. **The commission approved the request 4-0.**

Hinkle also introduced Maria Nicole Maddin and John Groathouse to the commission. The duo are seniors at Northern Kentucky University and will be doing an internship with the City of Union to learn more about communication, public relations and city administration in the fall semester. Both are majoring in public relations at NKU.

### **City Attorney Report**

Attorney Voss had no report.

### **Legislation: Ordinances/Municipal Orders/ Resolutions (prepared by Attorney Greg D. Voss)**

#### Resolutions.

#### Municipal Orders

#### Ordinances

**ORDINANCE NO. 2017-12**--AN ORDINANCE PURSUANT TO K.R.S. 83A.050 PRESCRIBING THAT ELECTIONS FOR THE CITY OFFICES OF THE CITY OF UNION, KENTUCKY SHALL BE NON-PARTISAN AS PROVIDED IN K.R.S. 83A.150 AND FURTHER PROVIDING THAT THE NON-PARTISAN PRIMARY ELECTION FOR THE NOMINATION OF CANDIDATES TO ELECTED CITY OFFICES BE ELIMINATED AS AUTHORIZED BY K.R.S. 83A.045(2)(b) AND AMENDING SECTION 31.20 OF THE CITY OF UNION CODE OF ORDINANCES Commissioner Miller moved to approve, Mefford Seconded. **Motion approved 4-0.**

**ORDINANCE 2017-13**--AN ORDINANCE OF THE CITY OF UNION, KENTUCKY DECLARING CERTAIN REAL ESTATE LOCATED AT 10087 OLD UNION ROAD, UNION, KENTUCKY AND KNOWN AS THE UNION COMMUNITY CENTER TO BE SURPLUS AND AVAILABLE FOR SALE. *First Reading*

**ORDINANCE NO. 2017-14**--AN ORDINANCE AMENDING ORDINANCE 2014-20 CODIFIED AS CHAPTER 40, SPECIFICALLY SECTION 40.40 OF THE CITY OF UNION, KENTUCKY CODE OF ORDINANCES. *First Reading*

**ORDINANCE NO. 2017-15**—AN ORDINANCE ANNEXING CERTAIN UNINCORPORATED TERRITORY ADJACENT TO THE PRESENT BOUNDARIES OF THE CITY OF UNION, KENTUCKY. *First Reading*

**ORDINANCE NO. 2017-16**--AN ORDINANCE OF THE CITY OF UNION, KENTUCKY (THE "CITY" OR "ISSUER") AUTHORIZING AND APPROVING THE ISSUANCE OF CITY OF UNION, KENTUCKY INDUSTRIAL BUILDING REVENUE BONDS, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$42,000,000 (THE "BONDS"), AND LOANING THE PROCEEDS THEREOF TO SENIOR LIVING UNION, LLC, ITS ASSIGNS AND/OR AFFILIATES, (THE "BORROWER"), FOR THE PURPOSE OF ASSISTING IN THE FINANCING OF THE ACQUISITION, CONSTRUCTION, EQUIPPING, AND INSTALLATION OF AN INDUSTRIAL BUILDING; AUTHORIZING AND APPROVING THE EXECUTION AND DELIVERY OF A LOAN AGREEMENT, NOTE, A BOND PURCHASE AGREEMENT, AND SUCH OTHER DOCUMENTS, CERTIFICATES, AND AGREEMENTS NECESSARY OR REQUIRED TO EVIDENCE THE ISSUANCE OF THE BONDS AND THE FINANCING OF THE PROJECT; AND, AUTHORIZING SUCH OTHER ACTIONS AS NECESSARY OR REQUIRED FOR THE ISSUANCE OF THE BONDS. *First Reading*

Tyler Kalachnik, of Ice Miller Attorneys, did update the commission that Storypoint was awaiting the response from Frankfort regarding the approval/denial of their request for this bond issuance and he would continue to provide updates regarding the request as they were available.

**Announcements:**

The Commission set a special meeting for Monday, October 11 at 5 p.m.

The November meeting of the Commission will be Monday, November 6 at 7 PM.

**Adjournment**

Motion to adjourn was made by Commissioner Dulaney, and seconded by Commissioner Mefford. **Motion approved 4-0.** Meeting adjourned at 8:45 p.m.

**APPROVED:**

**ATTEST:**

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**Larry Solomon, Mayor**

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**Donna Wahoff, City Clerk**