

CITY OF UNION
Special Business Meeting
July 11, 2018

Regular Business

The meeting was called to order at 6:00 PM on July 11, 2018 by Mayor Larry Solomon.

Pledge of Allegiance

Mayor Solomon led all attendees in the pledge to the flag.

Roll Call

A quorum was present: Mayor Larry Solomon, Commissioner Bryan Miller, Commissioner John Mefford, and Commissioner Eric Dulaney. Commissioner Jeremy Ramage was absent.

Also present:

City Attorney-Greg Voss, Esq.

City Engineer-Barry Burke (arrived late)

City Administrator-David Plummer

City Communications and Operations Director-Melissa Stark Hinkle

Approval of Minutes

Commissioner Dulaney moved to approve the June 4, 2018 business meeting minutes. Commissioner Mefford seconded that motion. **Motion approved 3-0.**

Financial Reports

The Commission reviewed the Budget/Spend Comparison report from through June 30, 2018; and also reviewed bills for payment through June 30. Commissioner Miller asked about the cemetery sexton salary payment account. City staff noted the sexton was now being paid from the cemetery accounts and separate from City budget. Miller also enquired about separate accounts for office supplies and office equipment, and the need for those two accounts. City staff agreed to follow up with the city treasurer to inquire about the need for the two accounts but advised that they probably were separate to allow for depreciation of larger equipment purchases. Commissioner Miller moved to approve the City's monthly financial statement in total. Commissioner Dulaney seconded. **Motion approved 3-0.**

Special Recognition

Mayor Larry Solomon read a special proclamation recognizing Jadin Moorman on earning his Eagle Scout Rank with Troop 702. Jadin was joined at the meeting by his parents Chris and Vanessa Moorman.

Mayoral Report

Mayor Solomon reported that the construction vehicle located at the corner of Frogtown and US 42, a large semi-trailer, had been removed. The trailer had been vandalized several times with offensive graffiti. A

meeting with all parties involved, including representatives from Boone County was held and the parties agreed to remove the trailer, and that it will not return to the job site.

The Mayor also reported that the process of annexing the new Drees development at Traemore, near the intersection of US 42 and Frogtown Road is proceeding. This development is scheduled to have 172 homes when completed.

The Mayor reported on Staff Personnel reviews, which went well and commended the staff on another excellent year of service to the City of Union.

The Mayor concluded with reminding the commission of two upcoming local events. The first, on August 22, has former Judge Tony Froelich presenting a lecture and signing on his new book covering the past leaders, law enforcement and other key political figures in Boone County. His book signing event will be held at 7 p.m. at the Main Library in Burlington. The other event is August 5 at the Northern Kentucky Baptist Church. The Church will hold a "God to Service" at the 10:50 AM service on that day to recognize the contributions of local politicians to the area.

Public Comment

Ms. Greta Walker, a candidate for the Family Court Judge in Boone/Campbell counties gave a brief welcome and information on her campaign for this seat. This is a new seat which will be elected in November for a four-year term.

Economic Development

City Administrator Plummer updated on behalf of Commissioner Ramage, who was absent. Plummer updated on the Kroger Outlot area, with Central Bank, Panera Bread and two outlot buildings now under active construction. In the two new outlot multi-tenant buildings, the city has confirmed that an Orange Theory Fitness and a SugarFire BBQ restaurant are confirmed tenants. Both businesses have put out information regarding their Union locations on their websites and social media. The new buildings will be approximately 7,000 and 13,000 square feet and located directly in front of the Kroger Marketplace.

Plummer also noted that the groundbreaking for Story Point had gone well on June 12, and that the city was pleased with the turnout for the event. He also updated on a meeting on June 25 with city representatives and members of the Boone County Planning Commission, including Kevin Costello, regarding the RFQ for the Union Town Center plan. The City received feedback regarding the proposal and BCPC is offering to hire a one-day consultant to assist the city in moving the UTC plan forward.

Plummer also referred the appointment of a new member to the BCPC and the EDC to the legislation section, along with the reappointment of Andy Rosen to the Board of Adjustments.

Public Works

Commissioner Dulaney updated on the road projects, with Mt. Zion still about the same as last month. Work continues in the Haven Hill area with daily lane closures that are affecting residents. He also reported that Rice Pike construction is on schedule and that the road is still slated to reopen on July 30.

Dulaney updated on the mowing and snow removal contracts and that those will be likely before the commission for approval to bid in August, with bids being solicited for those contracts after that date.

Dulaney and Plummer updated on a study conducted on the Burleigh Drive area, after several citizen complaints of speeders. A speed monitoring device was borrowed from Boone County Public Works, which did indicate there are speeders in the area, primarily in the morning hours from 7-9 a.m., indicating speeding from people going off to work. Plummer has worked with the Boone County Sheriffs Department to request they increase patrols and monitoring in that area. The BCSO will clock and issue citations as necessary, and they will be selective in their patrols as not to establish a regular pattern whereby violators could avoid detection. He will report on those efforts at an upcoming meeting to see if that helps abate the issue.

2018 Street Repairs Program

Dulaney advised that the Old Union Road section of the program has been completed, and that lane striping should be completed in the next day or two, weather permitting. He also updated on the line striping for the program.

Since the city did not receive a competitive bid on Part 5 for line striping as part of the 2018 Street Repair Program Bidding process (\$8,100 by Riegler was the only bid), four (4) qualified striping contractors (e.g., Tru-Line, TNT, A&A Safety & Central Seal) were emailed an RFQ for re-striping 20 speed humps and 2 speed tables. Tru-Line Striping, LLC submitted a Quote for \$4,620. A&A Safety, Inc. submitted a Quote for \$9,820. Therefore, the lowest and best Quote by Tru-Line Striping is \$4,260, subject to submission of adequate insurance coverage. This work includes 20 speed humps and two (2) speed tables each having about 96 LF of re-striping for a total of 2,112 LF or about \$2.02/LF, including traffic controls, which seems reasonable. City Engineer Burke recommended the acceptance of the bid from Tru-Line Striping, LLC.

Communications/Office Operations Report

Director Hinkle updated on the Union Celebrates America event, reporting that a large crowd was in attendance, but that she would not have specific numbers to report until Boone County Parks Director David Whitehouse returns from vacation at the end of the month, as the BCP staff assists the city by recording the crowd numbers at the event. No major issues were noted with the celebration, although some food vendors did indicate sluggish sales, possibly due to the high heat the day of the celebration.

Hinkle also reported on outstanding customer service at the Union Rice Cemetery, noting the highly professional work of Eric Edwards and Ground Systems, Inc. in providing speedy removal of two dead ash trees at the cemetery. Mr. Edwards had the work completed and notified the city of this work, despite being just dismissed from surgery at a local hospital. He wanted to ensure that the dead trees were removed as to not distress mourners visiting the graves at the cemetery.

City Administrator Report

Administrator Plummer reported that the Joint Union/Walton Code Enforcement Board held their first meeting and received training on how to proceed with complaints and hearings. He advised that each code member now has a city email account and that city staff is working to establish a code enforcement page on the website with a secured form for complaints to be filed.

Plummer updated on the fencing at Lassing Green. The original contractor Burcor Fencing has not been responsive to repeated requests to repair the damaged portion on US 42, and with the damage to another section of the fencing in Lassing Green, Plummer has asked Maintenance Technician Mike Kerns to proceed to obtain quotes for materials and estimate his labor costs to repair both sections of fencing. The additional section has been turned over to Roeding Insurance for claim processing, with the accident report regarding the incident obtained from Boone County. An individual avoiding a deer, swerved and hit the fence and caused damage to the fencing in two places.

Plummer also updated on the complaints regarding an ash tree that is dead and the limbs were overhanging the walking path between the subdivision and Ryle High/Mann Elementary. Plummer has contacted the property owner and that owner has agreed to remove the tree at his own expense. The removal is scheduled for tomorrow.

City Attorney Report

Legislation: Ordinances/Municipal Orders/ Resolutions (prepared by Attorney Greg D. Voss)

Resolutions.

Resolution 2018-10– A RESOLUTION REAPPOINTING ANDREW ROSEN TO THE BOARD OF ADJUSTMENTS FOR THE CITY OF UNION, KY Commissioner Mefford moved to approve, Miller Seconded. **Motion approved 3-0.**

Municipal Orders

Municipal Order 2018-10 -- A MUNICIPAL ORDER APPOINTING A MEMBER TO SERVE ON THE BOONE COUNTY PLANNING AND ZONING COMMISSION ON BEHALF OF THE CITIZENS OF THE CITY OF UNION, KENTUCKY Commissioner Mefford moved to approve, Miller Seconded. **Motion approved 3-0.**

Ordinances

Ordinance 2018-08 – AN ORDINANCE AMENDING THE CITY OF UNION, KENTUCKY AMENDED BUDGET FOR THE FISCAL YEAR JULY 1, 2017 THROUGH JUNE 30, 2018 *First Reading*

Announcements

The July meeting of the Commission will be held on Monday, August 6 at 7 p.m.

Adjournment

Motion to adjourn was made by Commissioner Miller and seconded by Commissioner Mefford. **Motion carried 3-0.** Meeting adjourned at 7:04 p.m.

APPROVED:

ATTEST:

Larry Solomon, Mayor

Donna Wahoff, City Clerk