

**CITY OF UNION**  
**Special Business Meeting**  
**September 3, 2019**

**Regular Business**

The meeting was called to order at 6:30 PM on September 3, 2019 by Mayor Larry Solomon.

**Pledge of Allegiance**

Mayor Solomon led all attendees in the pledge to the flag.

**Roll Call**

A quorum was present: Commissioner Bryan Miller, Commissioner John Mefford, Commissioner Eric Dulaney, Commissioner Jeremy Ramage and Mayor Larry Solomon.

**Also present:**

City Attorney-Greg Voss, Esq.; City Administrator-David Plummer; City Communications and Operations Director-Melissa Hinkle and City Engineer-Barry Burke.

**Approval of Minutes**

Mayor Solomon asked for approval of the August 5 meeting minutes. Commissioner Miller requested a change be made to the cost of the light at Rice Pike from \$6400 to \$1690. Commissioner Mefford moved to approve the August 5 meeting minutes with this change. Commissioner Miller seconded that motion. **Motion approved 5-0.**

**Citizen Comments**

No citizens came forward with comment.

**Mayor Comments**

Mayor Solomon presented a PowerPoint presentation regarding the history and meaning of the Union city logo. He compared the Union logo to other city logos and showed that the existing logo compares well to other cities looking to future growth. Additionally, he indicated that the existing logo started at the beginning of this administration, almost five years ago, and brand equity already exists within the current logo. Mayor Solomon indicated that the city does not have an agreed upon city vision/set of city values (meaning what the city stands for). An agreed upon city vision/values will help guide all aspects of city growth from Economic Development to Communications to Public Works to all aspects of city branding to finally an evaluation of the city logo. Until we determine that vision/values, we cannot address city branding issues including logo evaluation. Administrator Plummer suggested that the Commission contact KLC to objectively assist the city in establishing an agreed upon city vision/values via their Visioneering Process. Administrator Plummer will provide a suggested proposal at the October meeting that the Commission can agree upon to move forward to set city vision and values for the future.

## **Financial Reports**

Commissioner Miller presented the bills and noted that the city made \$2,013.80 in interest last month. He noted that the Fowler Creek Sidewalk had been paid for at \$58,000, and the city is awaiting a check from Fowlers Creek HOA for \$3,000 for the amount of work on the project that was done on private property. Commissioner Miller also gave the group a series of charts showing expenditure and revenues of the city, comparing the growth of the city and the budget trends over the past ten years.

Miller also noted that Duke Energy had not completed their requested items of providing an inventory of city lights and of the billing consolidation to the city bills. He did thank Duke for installing the new light at Rice Pike, and said citizens in that area have noted it has improved driver safety.

Commissioner Dulaney moved to approve the August expenditures and bills. Commissioner Ramage seconded that motion. **Motion approved 5-0.**

## **Economic Development**

Commissioner Ramage reported that the August meeting of the EDC was fairly short, and they received feedback from members on the Gresham Smith report. That feedback has been sent to GSP and he anticipates a larger discussion at the next meeting from the group as they review the report.

## **Public Works Report**

Commissioner Dulaney invited the members to enroll in the Boone County Sheriffs Office Citizens Academy. The Academy runs from September 12 to November 24, 2019 on Thursday evenings from 6 to 9:00 PM. Dulaney has participated in past Academies and will participate in this year's event as well.

Dulaney noted that KYTC District 6 continues slow and steady progress on Mt. Zion and that construction of the roadway should be done by end of 2019, but that the project will not be fully completed until 2020. He also updated on the recent TANK meeting he and Administrator Plummer attended regarding routes in Northern Kentucky. They both advocated for a route to the Union area, and Dulaney noted that TANK has a survey on their website and citizens should be encouraged to participate in the survey to ensure Union is represented and has a voice in route redesign projects at TANK.

City Engineer Burke updated on the 2019 Street Repairs program. Riegler is ready to start the major work on repaving on Whispering Trails and in Hempsteade. He noted that Michels Construction has two portions of sidewalk work to still replace, but that they have the majority of their projects completed. TMS Construction is working on approval from SD1 for the certified sewer tapper list, and once they have that they can complete the outstanding curb and gutter work for the year. There are a few pothole issues to be addressed on a few streets, but the majority of the work for the 2019 Street Repairs program has been completed.

Burke also updated on the bridge repair projects at Clarkston and Gunpowder. He has reviewed the GSI plans and returned his thoughts and revisions to those plans to GSI for their final design plans. He is in contact with GSI to work out the timing of the project, but that work on both projects is likely to be in September, as the

water levels are at their lowest of the year and this will be a good time to complete the projects in a cost-effective manner. He will continue to notify the city staff of the scheduling so residents can be informed of these projects. Each project will take one-to-two days with three-to-six hour work times. Both roads will remain open during the process.

### **City Administrator Report**

Administrator Plummer invited members of the commission to attend the Boone County Emergency Operations Table Top exercises coming up in September. He will provide date and time details to those members interested in attending.

### **Communications/Office Operations Report**

Director Hinkle reminded the group that four dates, September 4, 18, and 28 remain in the 2019 Union Food Truck Hot Spot Series. The series continues to be well attended, although a drop in attendance has occurred since school started in Boone County. She and the planning group will evaluate this year's series to note any changes to scheduling for next year.

Hinkle reminded the group that the Boone County Senior Picnic is September 11 at the Boone County Fairgrounds. Both Mayor Solomon and Commissioner Miller are signed up to attend and help with the event.

Hinkle also reminded the group that the Zachary Salmon Soldier Run is September 29, and members should let her know ASAP if they intend to participate in the run so she can register them. She also informed the group that Ryle Homecoming Parade is October 4, and to let her know if members wish to participate in the parade so she can submit their registrations to the high school as soon as possible.

### **City Attorney Report**

#### **Legislation: Ordinances/Municipal Orders/ Resolutions (prepared by Attorney Greg D. Voss)**

#### **Resolutions.**

**none**

#### **Municipal Orders**

**MUNICIPAL ORDER NO. 2019-14**—A MUNICIPAL ORDER OFFICIALLY APPROVING AND ADOPTING THE BOONE COUNTY EMERGENCY OPERATIONS PLAN. Commissioner Miller moved to approve. Commissioner Mefford seconded. **Motion passed, 5-0.**

**MUNICIPAL ORDER NO. 2019-15**—A MUNICIPAL ORDER OF THE CITY OF UNION, KENTUCKY AUTHORIZING THE APPOINTMENT AND APPROVING BRENT CALDWELL AS A NON-LAW ENFORCEMENT CITATION/CODE ENFORCEMENT OFFICER. Commissioner Mefford moved to table for review of contract by Mr. Caldwell and review of insurance costs. Commissioner Ramage seconded. **Motion tabled, 5-0.**

Ordinances

none

Announcements

The next meeting of the commission will be Monday, October 7 at 6:30 pm at the City Building.

Adjournment

Motion to adjourn was made by Commissioner Mefford and seconded by Commissioner Dulaney. **Motion carried 5-0.** Meeting adjourned at 7:50 p.m.

**APPROVED:**

**ATTEST:**

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Larry Solomon, Mayor

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Melissa Hinkle, Interim City Clerk