

**CITY OF UNION  
Business Meeting  
December 4, 2017**

**Regular Business**

The meeting was called to order at 7:00 PM on December 4, 2017 by Mayor Larry Solomon.

**Pledge of Allegiance**

Mayor Solomon led all attendees in the pledge to the flag.

**Roll Call**

A quorum was present: Mayor Larry Solomon, Commissioner Eric Dulaney, Commissioner Jeremy Ramage, and Commissioner John Mefford. Commissioner Bryan Miller was not present.

**Also present:**

City Attorney-Greg Voss, Esq.

City Engineer-Barry Burke, PE, PLS

City Administrator-David Plummer

City Communications and Operations Director-Melissa Stark Hinkle

City Clerk Donna Wahoff

**Approval of Minutes**

Commissioner Dulaney moved to approve the November 6 regular business meeting. Commissioner Mefford seconded that motion. **Motion approved 3-0.**

**Financial Reports**

The Commission reviewed the Balance Statement from November 3, 2017 to December 1, 2017; the Budget/Spend Comparison report from November 3, 2017 to December 1, 2017; and also reviewed bills for payment through December 1. Commissioner Mefford moved to approve the City's monthly financial statement in total. Commissioner Ramage seconded. **Motion approved 3-0.**

**Mayoral Report**

Mayor Solomon updated on the progress of construction on Mt. Zion, which is seeing lots of progress and includes some paving work in sections near Hampshire and Hempsteade. He asks residents be patient with the progress in this time of change and realizes that there will be inconveniences with a project of this scale.

Solomon also addressed a meeting he attended with CAO Plummer regarding the development of the "Gateway to the Bourbon Trail" initiative in Northern Kentucky. The group meetNKY.com is working on tying in tourism opportunities in Northern Kentucky as they relate to the popular Bourbon Trail that runs from Louisville to the East towards Bowling Green. The group will look to tie into and offer unique tourism opportunities in Northern Kentucky to become part of this popular tourist attraction to the state. This should

tie in nicely with the new Boone County Bourbon Distillery and with the new bourbon bar set to open in Union and other Bourbon bars already planned, or in development in the area.

Finally, Solomon updated the commission on the revision process to the City Personnel Policy. Because of the scope of the document and the potential numbers of issues to discuss, Solomon tabled the issue and called for a special meeting to address the policy as a separate item. The date for the meeting will be established later in the meeting.

### **Public Comment**

The commission recognized several area Boy Scouts in attendance at the meeting working to complete the Citizen and the Community merit badge for scouting. Members of the Yorke and the Lykins families in Union introduced several scouts working to complete the badge.

Joe Grimoldi of 1958 Grafton Court inquired about an update of the property owned by Dr. Wright at the corner of Frogtown and US 42. Mayor Solomon advised that the property has been sold to Brandicorp, a development company, and that CAO Plummer will be meeting with representatives of the group at 2 p.m. on Wednesday to see what their plans for developing that area are.

### **Public Works**

Commissioner Dulaney reported that the 2017 Street Repairs program is complete, with the final work on Sweet Harmony Drive and Old Union Road having been completed prior to Thanksgiving. He also reported that 12-13 street and stop signs in the Hempstede Subdivision had to be replaced due to vandals spray painting the signs. The city attempted to remove the offending paint, but was unable to make the signs safe and a replacement was necessary.

Dulaney and Engineer Burke presented the draft of the 2018 Storm Water Pollution Prevention Plan (SWPPP). The document requires an annual review to ensure the City is in compliance with prevention procedures and is taking the required steps to mitigate and prevent water pollution in Union. The plan is due to SD1 by December 8, and Dulaney and Burke requested the commission approve the plan as presented. Commissioner Dulaney made a motion to approve the 2018 SWPPP as presented. Commissioner Ramage seconded. **Motion Approved 3-0.**

Dulaney also updated the potential installation of a guardrail on Wetherington Boulevard. The area sustained another accident over the weekend, and the Public Works Committee is requesting to move to the second quote from Mills Fencing to install the guardrail, since Burcor Fencing, who had provided the lower quote, had not responded to repeated contact by the city to proceed to installation.

Burke updated that the cost of the Sweet Harmony repair came in slightly above budget, with a cost of \$36,313.95. A Tensor TX5 geogrid on the soft subgrade was used for stabilization, and this installation did increase the overall cost of the project. Burke recommended a partial payment of \$34,498.25 with a retainage to be held for a review of core samples of the work.

Burke also updated on the proposal for a sidewalk on Old Union Road near Fowler's Creek. Due to a planned project with Boone County, and to potential flooding/drainage issues in the area that require further study, Burke recommends the project be tabled for a later date. With the onset of winter, conditions to install a proper and safe sidewalk will not be ideal, and tabling the project for further study is advised to ensure the proper drainage systems are available to prevent water pooling and drainage issues for the streets and entrances at Fowler Creek. In addition, with the proposal of the Fowler's Creek HOA to potentially close that entrance, a sidewalk proposal would need to take that potential closing into consideration.

### **Office Administration Report/Communications Report**

Director Hinkle gave an update on the payment of city taxes. More than 95% of citizens have paid their 2017 tax bills, taking advantage of a 2% discount for payment prior to October 31. Tangible property taxes have also received a high payment rate, with 99% already paid for the year. The City Sewer and Streetlight Assessments have been paid at a rate of 40% and 32% respectively, but she noted that those payments are not eligible for any discount, and that they typically are paid closer to the deadline of December 31.

Hinkle also updated on the Breakfast with Santa, set for December 9. Sponsors have been secured for the event, and she recognized sponsor Celeste Grimoldi/Century 21 Real Estate, who was in attendance at the meeting, for her continued support of city events.

Administratively, Hinkle updated the commission on a legislation to be considered which would allow for a change in sales hours for liquor and beer on New Year's Eve when that holiday falls on a Sunday, as it does in 2017 and every seven years. This change would mirror similar changes being considered in both Boone County and the City of Florence and allow Union businesses to remain competitive with others in the area.

### **City Administrator Report**

Administrator Plummer advised that the city received \$1500 from the Kentucky League of Cities for a matching grant for sidewalk improvements to install ADA sidewalk ramps in the city. The grant requires a match from the city. The grant will allow for additional ADA ramps to be installed where needed. Commissioner Mefford moved to allow for the City to match the \$1500 to create a budget of \$3000 for sidewalk improvements in Lassing Green to comply with ADA requirements. Commissioner Dulaney seconded. **Motion approved 3-0.**

Plummer also updated the commission on the bid opening for the Community Building. One bid was received for \$276,000 from DelMonde, Inc., a local heating and air conditioning firm. He advised that they intend to use the building for storage, as it is currently being used. DelMonde, Inc. is currently leasing bays in the building for storage of vehicles.

### **City Attorney Report**

Attorney Voss had no report.

**Legislation: Ordinances/Municipal Orders/ Resolutions (prepared by Attorney Greg D. Voss)**

**Resolutions.**

No resolutions to be read this month.

**Municipal Orders**

**MUNICIPAL ORDER NO. 2017-31**--A MUNICIPAL ORDER AUTHORIZING THE PAYMENT FROM THE CITY OF UNION, KENTUCKY'S GENERAL FUND FOR PAYMENT OF THE INDEBTEDNESS OF THE UNION COMMUNITY CENTER. Commissioner Mefford moved to approve, Dulaney Seconded. **Motion approved 4-0, with Mayor Solomon voting aye.**

**Ordinances**

**ORDINANCE NO. 2017-17**--AN ORDINANCE ADOPTING AND APPROVING THE GOALS AND OBJECTIVES FOR THE 2017 BOONE COUNTY COMPREHENSIVE PLAN AS PART OF THE REVIEW OF THE CURRENT BOONE COUNTY COMPREHENSIVE PLAN APPLICABLE TO THE CITY OF UNION. Commissioner Ramage moved to approve, Mefford Seconded. **Motion approved 3-0.**

**ORDINANCE NO. 2017-18**--AN ORDINANCE AMENDING ORDINANCE 2014-20 CODIFIED AS CHAPTER 40, SPECIFICALLY SECTION 40.40 OF THE CITY OF UNION, KENTUCKY CODE OF ORDINANCES *First Reading.*

**ORDINANCE 2017-20**--AN ORDINANCE OF THE CITY OF UNION, KENTUCKY FOR THE SALE OF CERTAIN REAL ESTATE LOCATED AT 10087 OLD UNION ROAD, UNION, KENTUCKY AND KNOWN AS THE UNION COMMUNITY BUILDING *First Reading.*

Mayor Solomon called for a straw vote on Ordinance 2017-20. Attorney Voss advised that this was a non-binding vote, as the ordinance was up for only first reading. **Vote was 4-0 with Solomon, Ramage, Mefford and Dulaney all voting aye.**

**Announcements:**

The January meeting of the commission falls on New Year's Day, so Tuesday, January 2 at 7 p.m. was established as a special meeting date for the January meeting.

The Commission also set a special meeting on Wednesday, December 13 at 6 p.m. to discuss city business, including the personnel policy.

Breakfast with Santa will be held December 9 from 8:30-10:30 a.m. at the Union Fire Protection District.

**Adjournment**

Motion to adjourn was made by Commissioner Ramage, and seconded by Commissioner Dulaney. **Motion approved 3-0.** Meeting adjourned at 7:43 p.m.

**APPROVED:**

**ATTEST:**

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**Larry Solomon, Mayor**

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**Donna Wahoff, City Clerk**