

**CITY OF UNION**  
**Special Business Meeting**  
**January 10, 2018**

**Regular Business**

The meeting was called to order at 6:00 PM on January 10, 2018 by Mayor Larry Solomon.

**Pledge of Allegiance**

Mayor Solomon led all attendees in the pledge to the flag.

**Roll Call**

A quorum was present: Mayor Larry Solomon, Commissioner Bryan Miller, Commissioner Jeremy Ramage, and Commissioner John Mefford. Commissioner Eric Dulaney was not present.

**Also present:**

City Attorney-Greg Voss, Esq.

City Administrator-David Plummer

City Communications and Operations Director-Melissa Stark Hinkle

City Clerk Donna Wahoff

**Approval of Minutes**

Commissioner Miller moved to approve the December 4 regular business meeting. Commissioner Mefford seconded that motion. **Motion approved 3-0.**

Commissioner Mefford moved to approve the December 13 special business meeting. Commissioner Miller seconded that motion. **Motion approved 3-0.**

**Financial Reports**

The Commission reviewed the Balance Statement from November 3, 2017 to December 31, 2017; the Budget/Spend Comparison report from November 3, 2017 to December 31, 2017; and also reviewed bills for payment through December 31. Commissioner Mefford asked about expenditures in the Landscape Bed Maintenance, as they seemed high. City staff will research what expenses have been incurred and report back to the commissioners on the expenses for the year in that account. Commissioner Miller moved to approve the City's monthly financial statement in total. Commissioner Ramage seconded. **Motion approved 3-0.**

**Mayoral Report**

Mayor Solomon updated on the City/County meeting, formerly called the Judge and 3 Mayors Meeting he attended on Monday. He updated the commission on an initiative by the Boone County Fire Chiefs Association to review the fire response systems county wide and look at new methods of mobilizing response teams on a more county-wide basis when needed. This initiative has been proposed by the Kentucky Chiefs Association.

The meeting also included an update on the issue of HIV infection in the area, and that there is a proposal on the table at the Governor's level to mandate needle exchange locations at clinics and possibly hospitals,

although locations are still being debated. Several commissioners pointed out that the idea of needle exchanges had been voted down by the public in Boone County, but how a potential gubernatorial proclamation might affect that vote or the county was not clear and still preliminary. The Boone County Planning Commission will also present their annual budget request at the next meeting.

Construction continues on KY536-Mt. Zion with utility pole relocations underway. Tension work on the lines will continue this week, provided weather allows.

### **Boone County Planning Update**

A change in the zoning requirements regarding parking and exterior building treatments was approved at the Boone County Planning Commission and those recommendations should come to the city for approval at the March meeting. The only building plan which has been formally submitted to BCPC for approval on the Kroger outlots has been from Central Bank. Storypoint has also submitted final plans to BCPC and those should also come to the city in March.

### **Public Comment**

No members of the public came forth with public comment.

### **Public Works**

In Commissioner Dulaney's absence, CAO Plummer updated the commission on the installation of guardrails along Wetherington Boulevard, which is scheduled for the end of the month, weather permitting. The street along that area had also separated away from the curb, and Ground Systems, Inc. installed a cold-patch to fix the area to help prevent accidents. Jim Schroeder, a resident of the area and owner of the property where the guardrail will be installed, was in the crowd and indicated that he believed the accidents in the area may have been caused by drivers hitting this gap in the roadway and overcorrecting, causing them to veer into the roadway or ditches. He was pleased with the installation and complimented the crew from Ground Systems on a professional and well-executed patch of the area.

Plummer also noted that the Boone County Fiscal Court proceeded with a project to redesign Old 42 near the Fowler's Creek area at their December 19 meeting. The County will be doing a design and will provide the design to the city. Boone County will be responsible for the North Side (County property) of the project, but will provide plans for the South Side (Union property) at the city with no financial obligation. The design is still pending, and the city will be able to see the design proposal once accepted by the Fiscal Court. This design should help address some of the issues with pedestrian traffic and drainage in the area, but the entrance to Fowler's Creek off of Old 42 is still not resolved, with the HOA still considering requesting to close that entrance to traffic. No formal request has been made and the matter is still pending.

Commissioner Miller complimented Engineer Burke on the addition of the red ink to indicate changes or updates in his engineering reports. The addition has made it easier for him and the other commissioners to more quickly review and identify new issues or pending issues to be addressed.

### **Office Administration Report/Communications Report**

Director Hinkle provided a written update on the payment of city taxes. More than 99% of citizens have paid their 2017 tax bills. Tangible property taxes have also received a high payment rate, with 99% already paid for the year. The City Sewer and Streetlight Assessments have been paid at a rate of 74% and 76% respectively. Delinquent bill notices are being sent out for unpaid bills, and those with unpaid balances will be given to Attorney Voss in March for action.

### **City Administrator Report**

Administrator Plummer advised that the city is debt-free on the Community Building, and thanked Commissioner Miller for his efforts in facilitating the payment for the building loan. The closing date is still pending on the Building, with paperwork to transfer ownership still being completed between the new owner and the city. A closing date is anticipated in the next month. Mayor Solomon asked that City staff work with the new owner and with Boone County to remove all signage for the Community Building from the building area and street directional signs.

### **City Attorney Report**

Attorney Voss had no report.

### **Legislation: Ordinances/Municipal Orders/ Resolutions (prepared by Attorney Greg D. Voss)**

#### Resolutions.

No resolutions to be read this month.

#### Municipal Orders

MUNICIPAL ORDER 2018-01--A MUNICIPAL ORDER ADOPTING THE INTERNAL REVENUE SERVICE REVENUE STANDARD MILEAGE REIMBURSEMENT RATE. Commissioner Miller moved to approve, Mefford Seconded.

**Motion approved 3-0.**

#### Ordinances

ORDINANCE NO. 2017-19-- AN ORDINANCE FOR THE CITY OF UNION, KENTUCKY OFFICIALLY APPROVING AND ADOPTING THE CITY OF UNION, KENTUCKY PERSONNEL POLICY. Commissioner Ramage moved to approve, Mefford Seconded. **Motion approved 3-0.**

ORDINANCE NO. 2017-21-- AN ORDINANCE SETTING THE COMPENSATION FOR MAYOR AND CITY COMMISSIONERS FOR THE CITY OF UNION, KENTUCKY. Commissioner Mefford moved to approve, Miller Seconded. **Motion approved 3-0.**

ORDINANCE NO. 2017-22—AN ORDINANCE BY THE CITY OF UNION TO OVERRIDE THE RECOMMENDATION OF THE BOONE COUNTY PLANNING COMMISSION CONCERNING A ZONING TEXT AMENDMENT TO SECTION 2513 CONDITIONAL USES AND CRITERIA. *First Reading*

ORDINANCE 2018-01--AN ORDINANCE ADOPTING AND ENACTING THE COMPREHENSIVE PAY PLAN FOR THE NON-ELECTED CITY OFFICERS AND EMPLOYEES OF THE CITY OF UNION, KENTUCKY, IN ACCORDANCE WITH KRS 83A.070(2). *First Reading*

ORDINANCE NO. 2018-02---AN ORDINANCE RELATING TO THE CREATION OF THE POSITION OF MAINTENANCE TECHNICIAN FOR THE CITY OF UNION, KENTUCKY SPECIFYING POWERS AND DUTIES OF THE POSITION *First Reading*

**Announcements:**

The February meeting of the Commission will be on Monday, February 5, 2018 at 7 p.m.

Mayor Solomon and the Commission also wished Commissioner Jeremy Ramage a happy birthday.

**Adjournment**

Motion to adjourn was made by Commissioner Mefford, and seconded by Commissioner Miller. **Motion approved 3-0.** Meeting adjourned at 6:52 p.m.

**APPROVED:**

**ATTEST:**

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**Larry Solomon, Mayor**

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**Donna Wahoff, City Clerk**