
CITY OF UNION, KENTUCKY
FENCE REMOVAL AND FENCE REPLACEMENT

OWNER: CITY OF UNION, KENTUCKY

SUBJECT: Fence Removal & Fence Replacement/Installation Services Request for Proposal (RFP).

GENERAL LOCATIONS: U.S. 42 and Rice Pike, Union, Kentucky

DATE: August 15, 2016

CONTACTS: Mr. Matthew Dowling, City Administrator
(859) 384-1511
1843 Mt. Zion Road
Union, Kentucky 41091-0053

NOTICE TO BIDDERS

1. Prospective bidders should become familiar with the scope of work being requested in this RFP.
2. The city's intent is to award the contract to one (1) company providing a direct contact with a single person experienced to perform or have performed adequately all of the work items included within the scope. However, while the intent is to award one (1) contract, the city reserves the right to separate the Fence Removal and Fence Replacement/Installation Services to two (2) contractors based upon the lowest and best bids.
3. The successful bidders or contractors shall furnish proof of possession of a Boone County Occupational License, at least three (3) references including the identification and location of recent projects, a Certificate of Liability Insurance and Workers Compensation Insurance submitted as a part of the Bid Sheets for consideration. Please note: Workers Compensation Insurance must be specific to Kentucky Workers Compensation Requirements.

BID SHEET (BY CITY)

ITEM NO. 1	LUMP SUM COST
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Fence Removal and off-site disposal of existing wood board fencing; and, Furnish & Installation of Standard 3-Rail White Vinyl Fencing including posts, caps, one (1) Gate and other related materials at the following locations:

<u>Location:</u>	<u>Estimated Length:</u>	<u>Bid Price:</u>
1) Removal and Disposal of Existing Wood Fencing along US 42 & Rice Pike (Ref Mapping Areas "E-1" and E-2" and General Conditions)	1,870 lineal feet	\$ _____
2) Install New Vinyl Fencing and One (1) Gate along U.S. 42 (Ref Mapping Area "E-1" and General Conditions)	500 lineal feet	\$ _____
3) Install New Vinyl Fencing along Rice Pike (Ref Mapping Area "E-2" and General Conditions)	1,370 lineal feet	\$ _____
<u>SUB TOTAL – ITEM NO. 1</u>		\$ _____

ITEM NO. 1	LUMP SUM COST
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TOTAL BID COSTS OF ITEM NO. 1 (BY CITY)

-In Dollars and Cents: \$ _____

Total in Dollars and Cents Written Out:

BID SHEET (BY OTHERS)

ITEM NO. 2

LUMP SUM COST

Removal and Replacement of private metal wire grid screening for pet containment and the existing wood gate with a new Standard 3-Rail White Vinyl Horse (type) Fence Gate having a minimum span width of eight (8) feet with a hinge and latch including adequate diagonal bracings per the manufacturer's standard guidelines.

Locations:

Estimated Length:

Bid Price:

- | | | |
|---|-----------------|----------|
| 4) Removal and Replacement of metal wire fencing for pet containment along Rice Pike bordering 10710 Aspen Place (Ref Mapping Area "E-2" and General Conditions/Specs No.8) | 160 lineal feet | \$ _____ |
| 5) Install one (1) new Standard 3-Rail White Vinyl Horse (type) Fence Gate (Ref Mapping Areas "E-2" and General Conditions/Specs No. 8) | 8 lineal feet | \$ _____ |

TOTAL BID COSTS OF ITEM NO. 2 (BY OTHERS)

-In Dollars and Cents: \$ _____

-Total in Dollars and Cents Written Out:

The following information is required to be submitted prior to authorization of this Proposal:

1. A certified check, cashier's check or an approved surety bond payable to the city of Union, Kentucky in the amount of ten (10) percent of the total Item No. 1 bid as security for the performance required;
2. Copy of a current Boone County Occupational License issued to the prospective Contractor;
3. Three (3) references including the identification and location of recent and related similar public or private projects for satisfying a measure of experience;
4. Copy of Certificate for Liability Insurance for a minimum amount of \$1,000,000 coverage; and
5. Copy of Certificate for Kentucky Workers Compensation Insurance.

Signature: _____ **Title:** _____

Signature Printed: _____

Company Name: _____ **Tax ID Number** _____

Location Address _____

Mailing Address: _____

Post Office/City: _____ **State:** _____ **Zip Code:** _____

Email Address: _____@_____. _____

Office Phone: (_____) _____; (_____) _____

Fax: (_____) _____

Cell Phone: (_____) _____

Mobil Phone: (_____) _____

GENERAL CONDITIONS

SCOPE OF WORK

The scope of work to be performed under this contract consists of furnishing all labor, tools, materials, equipment, supplies, transportation including fuel, power and water to perform all of the work items, as specified herein, at the locations shown on the Mapping Areas (See Attachments Mapping Areas "E-1" and "E-2"). The scope also expects the work performance to be in an acceptable condition in accordance with the Sections included entitled Notice to Bidders, the Bid Sheet Item No. 1 only, and the General Conditions and Specifications, as stated herein.

SPECIFICATIONS

No deviation from the following General Conditions or Specifications will be permitted without a clarification or interpretation from the City Administrator, City Attorney, City Engineer or other designated official, where applicable.

1. In general, the project shall include the complete removal and disposal of the existing Wood Board Fencing including posts; and, the installation of a Standard 3-Rail White Vinyl Fencing including posts, caps and one (1) accessible Gate along US 42, a state owned and maintained roadway. The general dimensions of the new fence shall include a total height of 4-1/2 feet and a span width of eight (8) feet between the posts. The gate along US 42, to replace the existing old metal gate, shall be a Standard 3-Rail White Vinyl Horse (type) Fence Gate having a minimum span width of eight (8) feet with a hinge and latch including adequate diagonal bracings per the manufacturer's standard guidelines in order to provide access for the city's general mowing services and other related landscaping equipment.
2. The project shall include removal of the existing wood fencing to the existing grade line and proper disposal, subject to approval by the city. Existing post holes may be reused only if the existing post hole materials (i.e., concrete, sand, gravel, soil, etc.) are removed below the grade line to the frost line for the new posts installation.
3. In the absence of any new land surveying exact boundary between the common private property line and the public right-of-way line, the new fencing shall be installed along the pre-existing locations at the same horizontal and vertical alignments as the existing fence, as identified by the existing fence or post holes. No deviations from these alignments shall be changed or modified without the express approvals of the adjacent property owners, the state and county highway departments and the city of Union.
4. The approximate 200 feet of 'open gap' in the existing fencing along Rice Pike bordering 10705 Aspen Place near the existing access drive of a SD1 sewerage pump

station and crossing a deep storm water drainage swale up to and bordering 2113 Greenbrier Place shall be left as an 'open gap' and not be fenced.

5. The installation of new fencing including delivery, assembly, digging and filling holes with concrete mixture to the frost line, fence rails, posts, caps, accessible gates, etc., shall be in accord with the fencing manufacturer's standard guidelines.
6. Based upon any existing terrain or topography within the limits of the project, as specified herein, any required fence stepping or racking methods used shall be in accord manufacturer's standard guidelines or the industry standard.
7. Except for the 'open gap' in the fence, as previous stated above in Item No. 4, the location and extent of the city's fencing project shall be limited to the replacement and installation of new fencing bordering Lassing Green Subdivision along both US 42 and Rice Pike. No interconnections with any adjacent private fencing shall be permitted unless specifically authorized in writing from the adjacent property owner or owners and the city of Union. (Ref Mapping Areas "E-1" and "E-2").
8. Approximately 160 feet of the existing wood fence along Rice Pike bordering 10710 Aspen Place includes private metal wire grid fencing for pet containment and an existing double swing wood gate later installed by the property owner. The contractor shall contact the property owner (Contact City Hall for Contact Info) for his directions regarding removal, storage, salvage, etc. and/or proper disposal of this private wire fencing prior to removal of the wood fence or installation of the new vinyl fencing. (Refer to Bid Sheet Item No. 1 Location: 1).

Special Note – Extra Private Work. The Bid Sheet also includes Item No. 2 Locations: 4) & 5) for separate optional costs (by others) to be paid for by the property owner for replacing the private metal wire grid screening for pet containment and the existing wood gate with a new Standard 3-Rail White Vinyl Horse (type) Fence Gate having a minimum span width of eight (8) feet with a hinge and latch including adequate diagonal bracings per the manufacturer's standard guidelines. These items as started within Item No. 2 are the property owner's and beyond the city's responsibility.

9. Fence Removal & Installation – Public Rights-of-Way/Private Property – Maintenance & Restoration. During 2015, a few property owners advised that certain trees within their rear yards needed maintenance. This item was originally addressed by the developer and within the Mowing, Trimming, Landscaping and General Maintenance Services Contract. (Ref Mapping Areas "E-1" & "E-2"). Except for the city's responsibility to maintain an existing landscaping buffer along US 42 (Ref Mapping Area "E-1"), the city's public records states that property owners along Rice Pike have maintained their own property without any city assistance within the last several years; and, no such city responsibility is identified in any deeds of record.

Therefore, based upon the city's public record and generally accepted policy, the city is only responsible for the existing wood fencing and trimming of overhanging tree branches within the limits of the public rights-of-way, where applicable. Each individual property owner abutting the fence project is responsible for the maintenance of any landscaping and/or trees on their owner private property including any gates or other metal wire fencing, as stated. If the contractor finds any overhanging trees or vegetation impacting the fencing project, the city's contractor can cut and/or trim any branches extending over the fence. However, since the contractor or contractors must use a small portion of several individual private properties to remove and/or install the new fence, the contractor is responsible for any incidental clearing on private property including general regrading in and around the posts on both sides of the fence with an application of comparable seed and mulch to restore the property to a most reasonable pre-existing condition. The contractor shall notify each abutting property in writing via letter or notes placed on the door or other acceptable means regarding his schedule and general details of the work involved. As stated, the property owners are responsible for removal and/or replanting of any landscaping on private property directly abutting the city's fencing project.

LOCATION AND EXTENT OF AREAS TO BE MAINTAINED

The following Areas have been identified:

- Along U.S. 42 bordering Lassing Green Subdivision (Ref Mapping Area "E-1")
- Along Rice Pike bordering Lassing Green Subdivision (Ref Mapping Area "E-2")

WORKMANSHIP, MATERIALS & WARRANTY

Materials and workmanship must be of good quality. All work must be carried out in a professional manner, subject to inspections, where applicable. The City Administrator or other designated official reserves the right to reject any materials or workmanship deemed not to be in strict conformity with these specifications or conditions, industry construction or general maintenance standards. Contractor shall specify a warranty period of which they will provide regarding construction including manufacturer's warranty on materials.

SUPERVISION AND EQUIPMENT

The Contractor or Contractors, in addition to his own personal supervision, shall at all times keep employed at the work site a thoroughly competent foreman. The Contractor shall furnish adequate tools and mechanical equipment necessary for the proper execution of the work to be performed. The Contractor shall provide the city with an adequate means of communication where questions and problems can be discussed and resolved within a time frame not to exceed six (6) hours during normal working hours.

LOSSES FROM ACCIDENT

The Contractor shall assume all risks and bear any loss or losses caused by neglect, accident or other cause until the work is complete. The Contractor will be held responsible for damages to the city and/or any adjoining private property. The Contractor shall indemnify and save and hold harmless the city administration or other designated official for loss of life or injury to persons or property or any violation of laws or regulations, whatsoever resulting, growing out of or claimed to grow out of, any act of omission of, or other method pursued, or hazard encountered by the Contractor, including his agents or employees concerning the work herein undertaken to be accomplished by the Contractor. The Contractor must also save and hold harmless the property owners against any and all claims or liens placed against said work by any laborer, materialman or supplier.

PERMITS AND LICENSES

The Contractor shall obtain and maintain in force and effect at his own expense any and all federal state, county or local government or special district permits or licenses, required by law or ordinance, necessary to authorize the performance of the work, where applicable.

INTERFERENCE WITH TRAFFIC ON PRIVATE AND PUBLIC PROPERTY

The Contractor or any subcontractor at all times shall conduct his business regarding the work involved in such a manner as to cause minimal interference with the private or public transportation systems on driveways, public county roads or state highways, where applicable.

The Contractor shall, wherever necessary or required, provide and maintain proper and adequate traffic controls. Along public roadways, adequate barricades, cones, flaggers, danger signals or warning signs shall be used in accord the highway department's Manual for Uniform Traffic Control. The Contractor shall be liable for and hold the city free and harmless from all damages caused in any way by his act or neglect, or that of his agents or employees.

Where the Contractor deems it necessary to transport material to another location, extreme care shall be taken to contain the material and not spill material upon any private driveway, city street, county roadway or state highways. Any such material spillage shall be cleaned up immediately from these sites, removed and be disposed of properly. All mud and debris shall be cleaned from any driveways or roadways prior to leaving such sites before the end of each day when work is performed.

WORKING HOURS

In general, all work shall be performed between normal working hours 7:30 AM to 6:30 PM Monday through Saturday. No work shall occur on Sundays or Holidays unless specifically authorized by the City.

WORKING SCHEDULES/AUTHORIZED REPRESENTATIVES

The Contractor shall keep the City Administrator or other designated city representatives advised of the Contractor's work schedules.

APPROVAL/ACCEPTANCE/EXTRA WORK

The City Administrator or other designated city representatives shall inspect all materials and/or work completed prior to payment.

REMOVAL OF DEBRIS AND EQUIPMENT

The Contractor shall upon completion of any work item, remove all debris and equipment from the premises unless otherwise approved, and leave the premises in a neat and clean condition prior to the end of that item of work on a daily basis.

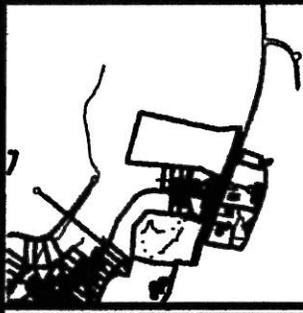
INVOICES/SUBMISSIONS/INSPECTIONS/PAYMENTS

Detailed Invoices for payments shall be submitted to the City Clerk. Invoices will be reviewed and approved on monthly bases. If everything is in order, payments will be made to the Contractor following the approval of bills granted by the City Commission on the day following their monthly business meeting.

Where necessary, the City shall inspect the Contractor's work on as needed bases. If deficiencies in the work are found, the Contractor shall be notified regarding the deficient work and be re-inspected for compliance. Items found to be in non-compliance with these specifications shall not be paid for until the work is found to be in compliance.

INSURANCE REQUIRMENTS

Copy of Certificate for Liability Insurance for a minimum amount of \$1,000,000 coverage; and, Copy of Certificate of Kentucky Workers Compensation Insurance is required to be submitted. Certificate renewals shall be submitted prior to expiration.



Project Manager:
Barry Burke

Drawn By:
Tim Foster

Scale:
1" = 100'

DATE:
9/13/12

Project No.:
12142A-61

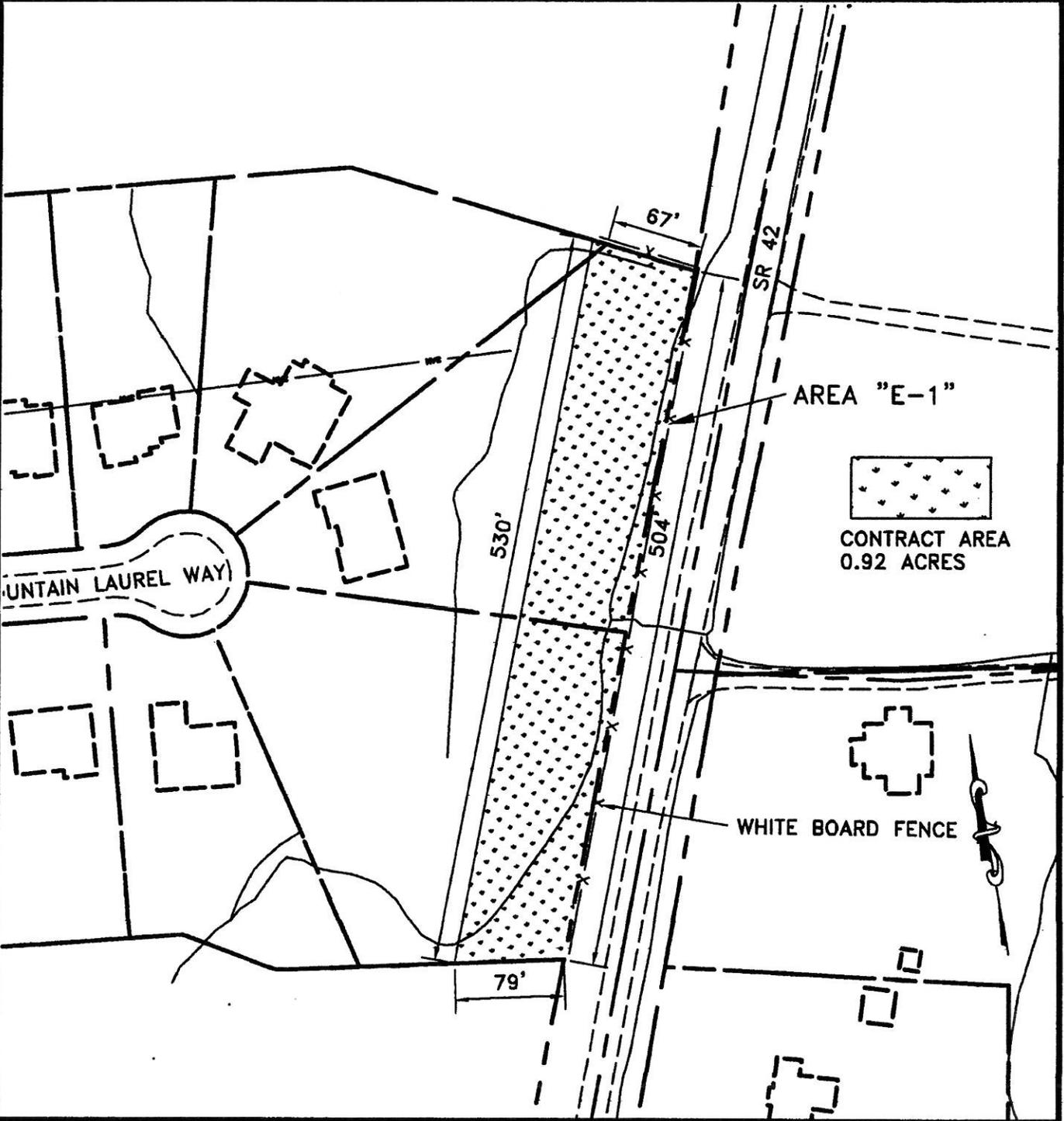
CITY OF UNION, KENTUCKY
MOWING, TRIMMING, LANDSCAPING AND GENERAL
MAINTENANCE SERVICES YEAR 2013 & 2014
AREA "E-1" LASSING GREEN SUBDIVISION
STATE ROUTE 42 BUFFER, UNION, KENTUCKY 41091

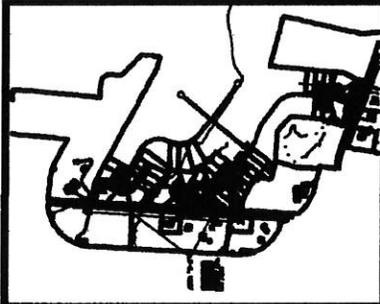
Vicinity Map
N.T.S.



INFRASTRUCTURE
DEVELOPMENT
ENGINEERING

CINCINNATI OFFICE
2451 CROWNE POINT DR.
CINCINNATI, OHIO 45241
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Fax: (513) 671-8150





Project Manager:
Barry Burke

Drawn By:
Tim Foster

Scale:
1" = 300'

DATE:
9/13/12

Project No.:
12142A-61

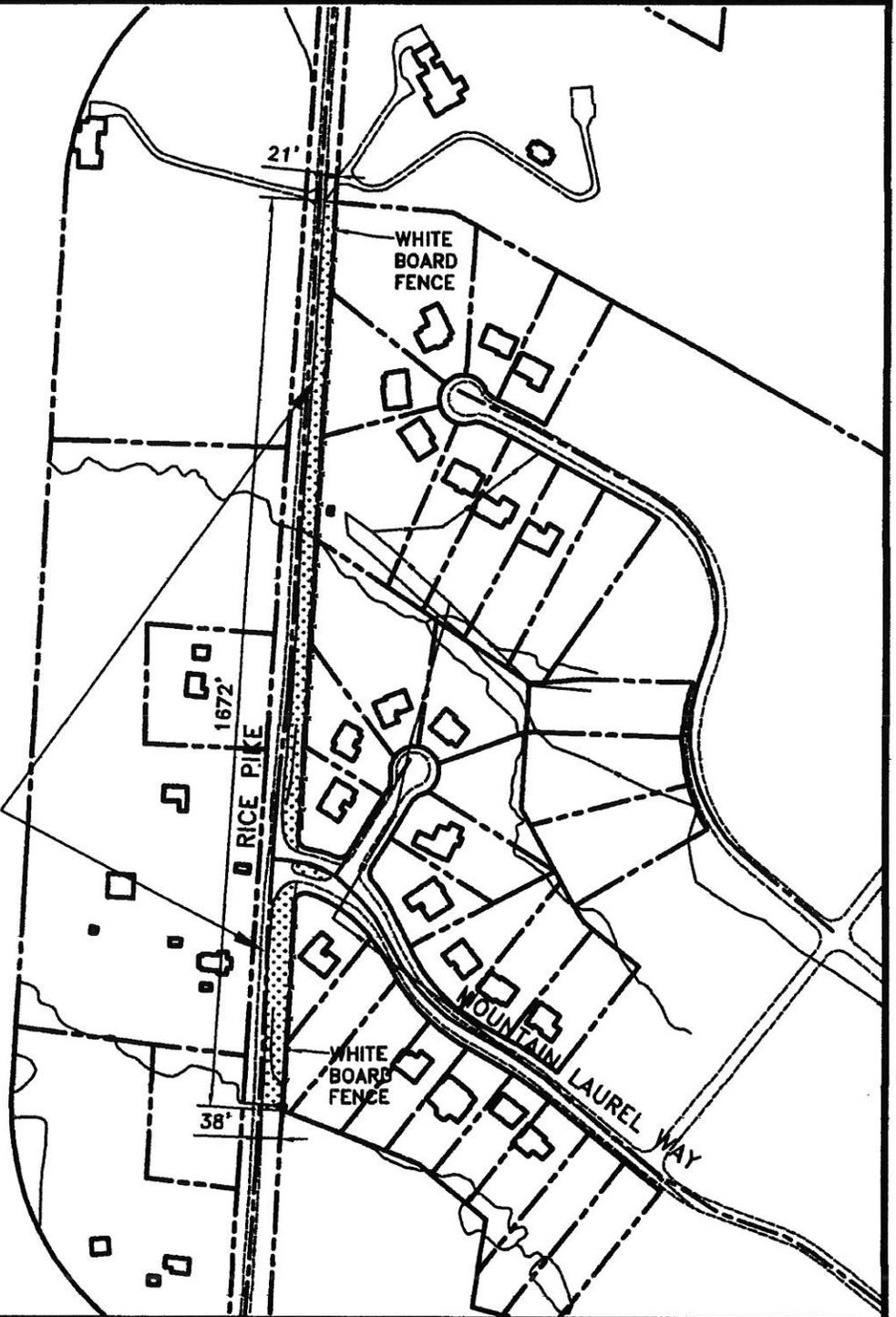
CITY OF UNION, KENTUCKY
MOWING, TRIMMING, LANDSCAPING AND GENERAL
MAINTENANCE SERVICES YEAR 2013 & 2014
AREA "E-2" LASSING GREEN SUBDIVISION & RICE
PIKE ENTRANCE
UNION, KENTUCKY 41091.

Vicinity Map
N.T.S.

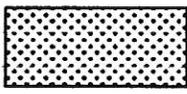


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AREA "E-2"



CONTRACT AREA
1.10 ACRES

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