

CITY OF UNION
Special Business Meeting
MINUTES
May 24, 2016

Call to Order

The meeting was called to order at 6:01 PM on May 24, 2016 by Mayor Larry Solomon.

Pledge of Allegiance

Mayor Solomon led all attendees in the pledge to the flag.

Roll Call

A quorum was present:

Mayor Larry Solomon
Commissioner John Mefford
Commissioner Bryan Miller

Not Present:

Commissioner Ken Heil
Commissioner Jeremy Ramage

Also present:

City Attorney- Greg Voss, Esq.
City Clerk- Kathy Porter
City Engineer- Barry Burke

Business Item #1- City Administrator Candidate Review and Selection.

Mayor Solomon explained the steps taken to date in the process of choosing a new City Administrator Officer (CAO). Seventeen individuals applied for the position and seven were chosen for interviews. The preliminary interview team was comprised of Attorney Voss, Clerk Porter, former Administrator David Martin and Mayor Solomon. During the week of May 9th, the preliminary interview team narrowed down the field to four candidates...Donald Martin, Patricia Wingo, Will Terwort, and Matthew Dowling. During the week of May 16th, the final four candidates had to interview with two City Commissioners, then interview again with the other two City Commissioners. The main purpose of this Special Meeting was to discuss in Executive session the final four candidates.

Commissioner Miller made a motion to go into Executive Session (Under KRS 61.810) for the purpose of discussing the four applicants. Commissioner Mefford seconded. **Motion carried 3-0** and the council moved to closed session at 6:13 PM. At 6:20 PM, the Commission reconvened. Commissioner Miller made a motion to reconvene the meeting. Commissioner Mefford seconded. **Motion carried 3-0**

Commissioner Miller made a motion for Mayor Solomon to re-interview Donald Martin and, if appropriate, offer to negotiate an offer of employment. If not appropriate, then to re-interview other candidates to negotiate an offer of employment to one of them. Commissioner Mefford seconded. **Motion carried 3-0.**

Mayor Solomon said he would contact all parties involved in the application process to inform them of the outcome. After negotiations are completed, he will also forward details of the negotiated contract with Mr. Martin to Attorney Voss so that an ordinance concerning his hiring can be prepared for the June 6, 2016 business meeting.

Business Item #2- Sanitation District 1 Study.

Engineer Burke explained the history of the problem with storm water and flooding in the Whispering Trail neighborhood and on Old Union Road due to its proximity to Fowler Creek. Due to this history of flooding, the City authorized the original SANTEC Study. The original plan SANTEC recommended was several detention ponds and other methods of controlling runoff water. In conjunction with SD1 and Boone County, the City authorized a second SANTEC study. In this study, SANTEC recommended a large detention basin to be located on the Newman property. Out of concern for the cost of implementing the plan as designed by SANTEC, Engineer Burke offered several scenarios and alternate solutions for the commissioners to consider to resolve the flooding problem in that area.

Business Item #4- Budget Discussion.

Commissioner Miller showed the new reporting format that the city will be using each month for the budget report. The report has been simplified into fewer fields so it will be easier to read. He also shared the preliminary budget numbers for the commission to consider before the June 6, 2016, business meeting.

Adjournment.

With no other business on the agenda, Commissioner Miller moved to adjourn. Commissioner Mefford provided the second. **Motion passed 3-0** and the meeting adjourned at 8:45 PM.

Signed this 6th day of June, 2016.

APPROVED:

ATTEST:

Larry Solomon, Mayor

Kathy Porter, City Clerk/Treasurer