

**CITY OF UNION, KENTUCKY  
BUSINESS MEETING  
MINUTES  
Monday, December 1<sup>st</sup>, 2014**

**CALL TO ORDER BUSINESS MEETING:** Mayor Don Kirby called the Monthly Business Meeting of the Union City Commission to order at 7:00 p.m. Monday, December 1st, 2014.

**LOCATION:** The Warren S. Moore Union City Building, 1843 Mt. Zion Road, Union, KY 41091

**ROLL CALL:** A quorum was present:

Mayor – Don Kirby

Commissioner – Bryan Miller

Commissioner - Ken Heil

Commissioner - Deanna Kline

**Also present was the following:**

City Engineer - Barry J. Burke, PE PLS

City Attorney - Greg Voss, Esq.

City Clerk/Treasurer – Kathy Porter

**Absent was the following:**

Commissioner – Donna Fryman

**PLEDGE OF ALLEGIANCE:** Mayor Don Kirby led the audience in the Pledge of Allegiance to the flag.

**APPROVAL OF MINUTES:**

All City Commissioners were provided a copy of the minutes of the Regular Business Meeting from November 3rd, 2014, prior to tonight's meeting. Commissioner Miller made a motion to dispense with the reading of the Regular Business Meeting Minutes, and the motion was seconded by Commissioner Kline. **Motion carried.**

**ADMINISTRATIVE REPORTS:**

**City Clerk/Treasurer Kathy Porter:** Commissioner Kline moved to accept the Treasurer's Balance Summary Report as of December 1st, 2014, and Commissioner Heil seconded the motion. **Motion carried.**

**BILLS FOR PAYMENT:**

Commissioner Miller stated he did not see an invoice from Paul Michels Construction concerning the Clarkston Lane shoulder repairs. Mr. Barry Burke, City Engineer stated that the contractor Pete Michels indicated he still has to finalize the work and the invoice has not yet been submitted or received.

Commissioner Miller made the motion to pay the bills, as received. Commissioner Kline seconded the motion.

**Motion carried.**

**PERSONS WISHING TO SPEAK:**

Mr. Frank Beemon thanked the Mayor for his service and thanked City Clerk Kathy Porter for her work in making the pre-meeting Open House invitation event happen.

**PLANNING AND ZONING REPORT:** Mr. Jim Longano stated there are no items on the Planning Commission agenda that directly impacts the city of Union.

**UNION COMMUNITY BUILDING/UNION COMMUNITY THEATER DATES:**

Commissioner Heil stated that December 13<sup>th</sup> is the Breakfast with Santa from 8:30 to 10:30 am. There is a sign-up sheet for volunteers. And he has a list of items to shop for that needs to be taken care of. Also needed are crafts. He stated that an email blast needs to be sent out and a posting on Facebook announcing the event.

### **ECONOMIC DEVELOPMENT COMMITTEE REPORT (EDC):**

Commissioner Kline stated that there is not much to report this month. The KY SR536/Mt. Zion Rd. Project property parcel acquisitions are moving along. Utility work may start in the spring.

### **COMMISSIONER OF PUBLIC WORKS:**

Commissioner Bryan Miller stated the city has met the requirement of mandatory co-permittee storm water pollution training presented by Sanitation District 1 on November 4th, as he and Mr. Burke attended a recent seminar/workshop on storm water management in regards to the city's annual Storm Water Pollution Prevention Plan (SWPPP) and the state KYDOW Permit.

Mr. Miller also stated he received a complaint concerning a trailer on the corner of US 42 and Frogtown Rd. With further input from City Attorney Voss, Mr. Miller stated the trailer cannot be moved until the end of March 2015 since the owner has received a valid construction permit from the zoning administrator.

**CITY ENGINEER'S REPORT:** Mr. Burke referenced his detailed and submitted City Engineering Report totaling nine (9) items, some of which, as noted, requiring city commission actions. Mr. Burke stated that most of items on his report have already been addressed. Many projects are nearing completion before the extreme winter weather sets in.

Regarding Item No. 1, the excessive brush / tree trimming along Old Union Road generally opposite Long Branch Road for adequate sight distance, has been observed as complete by city contractor TW's Landscaping, Inc.; and, the submitted Invoice for \$2,979, was previously recommended for payment.

Regarding Item No. 7, following the storm water pollution training as stated by Commissioner Miller, Mr. Burke stated he has updated the City of Union's Storm Water Pollution Prevention Plan (SWPPP) for the Year 2015. This Plan, forwarded to the city commissioners for comment prior to the meeting, is comprised of about 59 pages including recommendations regarding storm water pollution prevention practices for the city's public streets, landscaping measures and other city owned properties. Mr. Burke advised that the SWPPP, as updated, will be forwarded to SD1 for public record as required; and, used in 2015 to comply with the state permit.

No further comments were made.

### **EXECUTIVE SESSION:**

None needed.

### **ITEMS FOR CONSIDERATION:**

#### **OLD BUSINESS:**

- ❑ **Second Reading of ORDINANCE NO. 2014 - 017** - AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF UNION, KENTUCKY. Commissioner Miller made the motion to approve the Ordinance and Commissioner Heil seconded the motion. All voted in favor. **Motion Carried.**
- ❑ **Second Reading of ORDINANCE NO. 2014 - 018** - AN ORDINANCE OF THE CITY OF UNION, KENTUCKY AMENDING CHAPTER 50: "**WASTE REMOVAL**". Commissioner Kline made the motion to approve the Ordinance and Commissioner Miller seconded the motion. All voted in favor. **Motion Carried.**
- ❑ **Second Reading of ORDINANCE NO. 2014 - 019** - AN ORDINANCE OF THE CITY OF UNION, KENTUCKY AMENDING CHAPTER 92: "**NUISANCES**". The changes are to noxious odors and smoke from open burning. Commissioner Kline made the motion to approve the Ordinance and Commissioner Miller seconded the motion. All voted in favor. **Motion Carried.**
- ❑ Commissioner Miller proposed by the city initiate a search for a new City Administrative Officer, and start advertising for the position. Commissioner Kline seconded a motion to initiate a search and advertise. Attorney Voss stated with the New Commission they should come up with a Search Committee. Commissioner Heil asked if such a committee would be needed prior to placing the

advertisement. After some procedural discussions concerning forming a Search Committee Commissioner Heil made a motion to establish a committee to search consisting of Commissioner Miller, Commissioner Heil, Mayor-Elect Larry Solomon, Commissioner-Elect John Mefford and Commissioner-Elect Jeremy Ramage. City Clerk Kathy Porter stated there was already a motion on the floor to initiate the search and advertise; and, it had been seconded without voting. Commissioner Kline then withdrew her motion, as seconded. Commissioner Kline then asked if the city commission could meet and interview possible candidates. City Attorney Voss stated until January 1<sup>st</sup> they will be able to meet; but, after January 1<sup>st</sup> they could meet but would have to be in a public meeting setting. Mayor Kirby asked for a second on Commissioner Heil's motion to form a Search Committee and begin the process of hiring a City Administrative Officer. Commissioner Kline seconded the motion. All voted in favor. **Motion Carried.**

**NEW BUSINESS:**

- ❑ **MUNICIPAL ORDER NO. 2014 - 004** - A MUNICIPAL ORDER REGARDING THE DRESS CODE FOR THE CITY OF UNION, KENTUCKY EMPLOYEES AND OFFICERS. Attorney Voss stated that this was initiated by KLC concerning insurance claims during inclement weather. Commissioner Heil made the motion to approve the Municipal Order and Commissioner Miller seconded. All voted in favor. **Motion Carried.**
- ❑ **First Reading of ORDINANCE NO. 2014-020** - AN ORDINANCE OF THE UNION CITY COMMISSION CREATING CHAPTER 40 REGARDING THE LICENSING, SALE, ADMINISTRATION AND ENFORCEMENT OF ALCOHOLIC BEVERAGES. There will be minor adjustment made to the ordinance prior to the second reading. Commissioner Kline made motion to approve and Commissioner Miller seconded the motion. All voted in favor. **Motion Carried.**
- ❑ Special recognition to Ms. Stephanie Fuller for coordinating the 2014 Union Fall for All.
- ❑ Special recognition to outgoing Commissioners Donna Fryman and Deanna Kline.
- ❑ Special recognition to outgoing Mayor Donald G. Kirby, II for his 14 years of dedication to The City of Union.
- ❑ **OATH OF OFFICE to the Newly Elected Officials** for Mayor Larry K. Solomon Term 2015-2018, Commissioners: John J. Mefford, Ken Heil, Bryan H. Miller & Jeremy M. Ramage Term 2015-2016. City Clerk Kathy Porter gave the Oath of Office to the newly elected officials.

**ANNOUNCEMENTS:**

The next regular city business meeting is scheduled for Monday, January 5<sup>th</sup>, 2015.

**ADJOURN:**

With no further business coming before the Commission, Commissioner Kline moved to adjourn the meeting at 7:40 p.m. Commissioner Heil seconded the motion. All voted aye. **Motion carried.**

Signed this 5th day of January, 2015

**APPROVED:**

**ATTEST:**

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Larry Solomon, Mayor

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Kathy Porter, City Clerk/Treasurer